



FINANCIAL REPORT; @ 6/30/06 showing a net revenue of + \$8144.33.

Discussion: Director projects a year-end total of +\$3800.00 approx. This figure could easily be less, as expenses vary from month to month.

MOTION by Michal, second by Lange to receive & file the FINANCIAL REPORT.  
5 aye                      0 no                      MOTION passes

CORRESPONDENCE: Letter from A.A.A. to the Chair, will discuss under Area Agency on Aging.

REPORTS:

- A. Director: A written report was received by Board members  
Discussion:
- waiting lists; homemaking & personal care services are over budget in units & expenses. Neither option favorable.
  - the Director presented an option to set minimum/maximum hours for service to contain overages; the Board concurred.
  - continue to emphasize the importance of donations to program income; re-survey program income received by regional COA's.

MOTION by Lange, second by Taylor the amend the AGENDA moving Item 11A to follow Item 9A.  
5 aye                      0 no                      MOTION passes

The Chair called a recess at 10:25am  
The Chair reconvened the Board at 10:35am.

The Director commented on the bid process for our technology up-grades and then introduced Dan Lech, from the Kodiak Group.

Discussion:

- Neal Michal presented information relating to GSA. COA could be subject to GSA rules on expending federal funds.
- Kodiak Group would be willing to install & maintain any equipment we may have to purchase through GSA.
- M. Lange commented on the County purchasing policy, favoring local bids, which may hold in this instance.

Dan Lech, Kodiak Group, gave a presentation pertaining to their bid. They would provide a 3 to 5 year maintenance program; also work with GSA, if required. The Director recommends selecting the Kodiak Group, using cost-effective ways, such as GSA , to contain expenses.

MOTION by Michal, second by Taylor to authorize the Director to spend up to \$32,000, drawn against the Fund Balance, on equipment – to include the new copier - and supports the Director's selection of the Kodiak Group.

Discussion: on total expenses for up-grades. Additional costs to include training  
And new computer desks.

Motion by Michal, second by Taylor withdrawn.

MOTION by Michal, second by Taylor to authorize the Director to spend up to \$38,000 . drawn against the Fund Balance, to cover the cost of new equipment (hardware-software), training and new furniture; and supports the Director's selection of the Kodiak Group.

Discussion: M. Lange questioned the cost of the project. Director would like the authority to choose equipment that is adequate for use as well as cost effective. Board concurred that it was the Director's decision on purchasing specifications.

ROLL CALL: Hagon, absent; Kraus, absent; Lange, yes; Mahank, yes; Michal, yes; Miller, yes; Taylor, yes.  
5 aye            0 no            2 absent            MOTION passes

RETURN TO ITEM 9A – Director’s Report

Discussion:

- hospice issue: according to NEMCSA rules, we cannot provide homemaking, personal care, or respite services to clients covered by Hospice. The Chair to discuss this issue with AAA and NEMCSA. The Director will continue to explore a solution to this problem

B. NEMCSA

Recommendation of A.A.A. on Crawford County C.O.A.'S request for funds.

- |                               |             |
|-------------------------------|-------------|
| 1. caregiver support programs | \$ 4,166.00 |
| 2. other sevices              | 130.328.00  |

C. Area Agency on Agency – vacancy

Mary Bishop has resigned as representative to AAA. The Director Will seek a new volunteer.

The Chair called a recess at 11:40am.

The Chair reconvened the Board in the Rec Room at 11:45am; due to lunch being served in the Dining Room.

#### D. Building Committee

- the Building Committee recommends we wait on the K of C building and continue to pursue the occupation of this building.
- next steps:
  1. re-contact Stupak for assistance on HUD issue
  2. attend Housing Commission Board meeting – request a motion for or against COA taking over this building; continue at City Council level, if necessary.
  3. COA Board agrees with Building Committee recommendation

The Director gave a brief up-date on the parking issues. A request will be made to the City to place “slow-pedestrian crossing” signs on Lawndale St. Housing Commission will line parking lot.

#### E. TRIAD

NO report. Waiting for answer on Grant application.

#### OLD BUSINESS:

##### A. Exercise equipment at COA

Discussion: Director

- not comfortable with exercise program at COA.
- machine at Kalkaska is used daily.
- Dynamic Therapy is agreeable to house a machine for us, at no cost. Director will pursue a Grant to purchase this machine.

#### NEW BUSINESS:

- A. Technology upgrades. -- previously covered.
- B. Assistant Director's Contract renewal



Discussion:

- up-dated governance calendar provided by the Director
- changes include; - lease renewal in July and Budget approval in August.

MOTION by Miller, second by Michal to approve the revised Board governance policy Calendar.

5 aye

0 no

MOTION passes

E. COA Boat Ride

Board member Neal Michal offered a pontoon boat for a ride on Lake Margerethe. Date agreed upon by all – Tues. August 22<sup>nd</sup> at 6:00pm

PUBLIC COMMENTS: NONE

ADJOURNMENT:

MOTION by Michal, second by Miller to ADJOURN the meeting.

5 aye

0 no

MOTION passes

The meeting was adjourned at 12:25pm.

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Jack Mahank, Chairperson

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Anne Poirier, Recording Secretary

