

## MINUTES

### CRAWFORD COUNTY COMMISSION ON AGING

Regular Board Meeting

December 18, 2006 @ Grayling Senior Center

The meeting was called to order at 9:33am.

Board members in attendance: Mike Lange, Jack Mahank, Dean McCray, Joan Miller, Linda Munsey, Howard Taylor.

Absent: Lynn Hagon, w/notice

Also in attendance: Alice Snyder, Melanie Conway, Anne Poirier, various seniors and guests.

The Pledge of Allegiance was led by McCray.

The invocation was offered by Miller.

## AGENDA

MOTION by Lange, second by Taylor to approve the AGENDA as presented.

6 aye

0 no

MOTION passes

## MINUTES

MOTION by Taylor, second by McCray to approve the MINUTES of the regular Board Meeting November 20, 2006 as presented.

6 aye

0 no

MOTION passes

FINANCIAL REPORT @ 11/30/06 showing a net/revenue of + \$4,021.56

Discussion:

- net revenue less than last year at this date
- more units of service have been provided this year
- advertising income being received at a slower pace

MOTION by McCray, second by Taylor to receive & file the FINANCIAL REPORT.

6 aye

0 no

MOTION passes

## CORRESPONDENCE

The Chair reports two (2) letters received

- 1) A letter from the Grayling Housing Commission in response to the letter from the COA.
- 2) Wolverine Bank – information on money return on investments

## REPORTS

A. Director – a written report was received by Board members

Discussion:

- Sunday brunch is being discontinued
- Revenue/expense for Christmas dinner has not been tallied as yet.

MOTION by McCray, second by Lange to receive & file the Director's report.

6 aye

0 no

MOTION passes

B. NEMCSA

The Chair reports

- 1) Requested NEMCSA to increase the mileage reimbursement allotment for RSVP Volunteers; waiting for result.
- 2) NEMCSA results on "customer satisfaction survey" available January 2007.

C. Area Agency on Aging

Barb Selesky reported on the AAA meeting; explaining the components of the "single point of entry" program as it applies to seniors and the new legislation that is pending on this issue.

D. Joint Aging/Housing Task Force

Discussion:

- next meeting scheduled for January 8, 2007
- AuSable Construction provided bids for remodeling to serve COA needs
- Director to draw-up plans for proposed changes
- Fund Balance \$ available to cover bids

## OLD BUSINESS

A. Policy Governance Overview

The Chair discussed:

- 1) the background for Policy Governance
- 2) purpose of Policy Governance
- 3) members to be familiar with mission-values for operation using Policy Governance.
- 4) highlighted various sections of Policy Governance

## NEW BUSINESS

### A. Senior Gazette Contract

#### Discussion:

- Director introduced Jim Smith, who is interested in creating a senior publication for Crawford County which could be folded into the Crawford County Senior Gazette.
- COA Board members received a copy of the contract between COA and Mr. Smith-dba Jack Pine Technical to review.
- Mr. Smith would sell advertising for the Gazette and the revenues raised to be split 50/50.
- the Gazette would grow/change if and as the revenue increases.
- said Contract/Agreement to cover performance of services
- concerns with some aspects of the Contract were voiced, expressing need to revise some of the language.

MOTION by Taylor, second by Miller to endorse and support the project as presented by the Director, incorporating changes to the Contract as requested.

Additional discussion and comments offered by Board members, Director Snyder, and Mr. Smith.

MOTION by Lange, second by McCray to table the prior motion to the next meeting.

Roll Call vote: Lange/yes Mahank/no McCray/yes Miller/no Munsey/no Taylor/no  
2 aye 4 no MOTION fails

Roll Call on the ORIGINAL MOTION: Lange/no Mahank/yes McCray/no Miller/yes  
Munsey/yes Taylor/yes  
4 aye 2 no MOTION passes

### B. Credit Card Policy

#### Discussion:

- same policy as Crawford County
- \$2,500.00 limit on the card

MOTION by Lange, second by Taylor to approve the Credit Card Policy as presented.  
6 aye 0 no MOTION passes

### C. Holiday Greetings from COA Board

Discussion: Discussion occurred regarding the appropriateness of posting holiday greetings from the board in the Senior Center. NO action taken

### D Policy Governance Calendar – Governance Process Survey

The survey was provided to Board members to be completed and returned to the Director by January 5, 2007.

PUBLIC COMMENT:

Discussion:

- Update on exercise equipment – will need grant \$'s to fund.
- Swimming – available to seniors at Holiday Inn and Super 8.

ADJOURN:

MOTION by McCray, second by Miller to ADJOURN the meeting

6 aye

0 no

MOTION passes

The meeting is adjourned at 11:40am.

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Jack Mahank, Chairperson

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Anne Poirier, Recording Secretary