

CORRESPONDENCE: NONE

REPORTS:

A. Director: a written report was received by Board members.

Discussion:

- Harvest Dinner, October 17, 2006
- Service report – provided comparisons of 04/05
Year-end to 05/06
 - Units of service
 - Millage \$ used
 - Cost/per unit
 - Average donation
 - Changes in home-delivered meals
- Respite program will be returning monies to NEMCSA for 05/06. This year's budget 06/07 Has been adjusted to include additional expenses; So monies will be spent.

MOTION by McCray, second by Miller to receive & file the DIRECTOR'S report.

7 aye

0 no

MOTION passes

B. NEMCSA: No Report

The chair commented on the Foster Grandparent and Senior Companion programs in Crawford County.

C. Area Agency on Aging: No Meeting.

D. Joint Aging/Housing Task Force

Discussion:

- The Chair commented: after several meetings that included H. Taylor, Larry Akers, City Council Members, County Commissioners; they have Agreed to form a joint task force to address issues Relating to the COA and Housing Commission.
- the letter of September 29,2006 was sent to all members of the Joint Task Force.
- Director Snyder to meet with G.Quigley/Housing to Set an AGENDA and schedule a meeting of the Task force as soon as possible

OLD BUSINESS:

A. Election of Officers

The election of Officers was delayed two (2) months; waiting for a seated Full 7-member Board. The officers to be elected are the Chair, Vice-Chair, And the Secretary.

MOTION by McCray, second by Taylor to nominate Jack Mahank for Chair.
Other nominations? (thrice)

MOTION by Taylor, second by Miller that nominations be closed and a Unanimous ballot be cast for Mahank.

7 aye 0 no MOTION passes

MOTION by McCray, second by Lange to nominate Howard Taylor for Vice-Chair
Other nominations? (thrice)

MOTION by Miller, second by Lange to close nominations and elect Howard Taylor Vice-Chair.

7 aye 0 no MOTION passes

MOTION by McCray, second by Hagon to nominate Joan Miller for Secretary.
Other nominations? (thrice)

MOTION by Taylor, second by Lange that nominations be closed and elect Joan Miller Secretary.

7 aye 0 no MOTION passes

NEW BUSINESS:

A. Policy Governance Executive Limitations – Budget Amendments

Discussion:

- request made at last Board meeting to add budget amendments to Governance Policy & place on Agenda at today's meeting.
- nothing in Policy requiring notice of budget amendments.
- motion passed previously requiring budget amendments to be brought to the Board.

MOTION by Taylor, second by Lange to establish a Policy to review and pass Upon budget amendments on a quarterly basis, at the regular scheduled Monthly meeting following the end of the quarter.

ADDENDUM to the MOTION by Taylor, second by Lange: if the amended amount exceeds \$5,000.00, the budget amendment will then be brought to the Next regularly scheduled Board meeting.

7 aye

0 no

MOTION, as addended, passes

Additional discussion:

1. County Commission approvals
2. add this item to Governance Policy – Executive Limitations under Item #4 – section E. Written change to be brought to the next Board meeting.

B. Board meeting change

Discussion:

- early evening (5:30/6:00pm) time for meeting
- pros & cons to various times and days for COA Board meetings
- possibilities for open forums with seniors.
- Dinner & discussion with Director to include the Board
- no consensus
- Board member McCray requests this item be placed on next month's agenda.

NO ACTION TAKEN

C. Policy Governance Calendar – Governance Reviews

SUMMARY - The Board has reviewed the Policy Governance Calendar through September and made no Changes.

D. Evaluation of Ends for FY 05/06

1. The Board concurs; the Director/Agency has met the “no waiting lists” requirement.
2. The Board concurs; the Director/Agency has provided services That are accessible to all seniors in Crawford County.
3. The Board concurs; the Director/Agency has provided appropriate Customer satisfaction

4. The Board concurs; the Director/Agency has provided service/information to an increasing number of seniors in Crawford County.
5. The Board concurs; the Director/Agency has been compliant with Funder program guidelines.
6. The Board concurs; the Director/Agency has provided services at A comparable cost.
7. The Board concurs; the Director/Agency has acquired appropriate Incomes to support programs.

MOTION by Taylor, second by McCray to receive & file the Measurement of Ends report, stating that the Agency has met all its goals.

7 aye 0 no MOTION passes

E. Evaluation of Ends Statements

Discussion: Changes?

MOTION by Lange, second by Munsey to increase End #2 – item 1 (non-Duplicated services) to 50% measurement of 2000 census.

7 aye 0 no MOTION passes

MOTION by Taylor, second by Lange to change End #4 to 10% non-Duplicated increase per fiscal year based on 2000 census.

7 aye 0 no MOTION passes

MOTION by Miller, second by McCray to add End #8 to read: The COA Administrative cost will be equal to or less than 10% of the total budget. Not Direct Service expenses.

7 aye 0 no MOTION passes

F. Director's Contract Renewal

Discussion:

Item # 3 - change contract date to 11/01 to 10/31

Item # 4 - Salary range

MOTION by Miller, second by McCray to increase Director's salary to the rate Of \$45,000 per year at the date of the contract on 11/01/06.

7 aye 0 no MOTION passes

Other changes NONE

MOTION by Taylor, second by Lange to accept the Director's Contract with the approved changes.

7 aye

0 no

MOTION passes

PUBLIC COMMENT: None

ADJOURNMENT:

MOTION by Lange, second by Taylor to ADJOURN the meeting.

7 aye

0 no

MOTION passes

The meeting was adjourned at 11:41am.

Jack Mahank, Chairperson

Anne Poirier, Recording Secretary

Snyder will meet with G. Quigley/Housing to set

An Agenda and schedule a meeting for the Task Force

Director Snyder will meet with G. Quigley/Housing to set an Agenda and schedule a meeting of the Task Force as soon As feasible.