

FINANCIAL REPORT: @ 2/28/06

MOTION by Michal, second by Kraus to receive and file the FINANCIAL REPORT @ 2/28/06 showing a net revenue of + \$18,875.14.

6 aye 0 no MOTION passes

CORRESPONDENCE: None

REPORTS:

- A. Director: A written report was received by Board members.
Discussion:
- needs assessment survey
 - customer satisfaction survey
 - results of surveys will be presented at the April COA Board meeting.
 - Brunch Cook vacancy
 - NEMCSA post card survey will be sent to clients before the end of August – possibly July.
- B. NEMCSA: The Chair reported the NEMCSA meeting had no relevant Issues for Crawford COA.
Discussion:
- The Director would like to set-up a combined meeting with NEMCSA personnel and County personnel as an annual Event / off-site/ to provide orientation and training for new Board members as well as current ones.
 - Hold this meeting in July or August after any new members are appointed.
 - Board members concurred with Director's proposal.
- C. Area Agency on Aging -- Meeting cancelled
- D. Building Committee:
Discussion:
- Director provided information, pro & con, on several sites located in Crawford County.
 - additional information was obtained from the Regional Director for H.U.D.; relating to the purchase of our present facility. Several issues were covered including parking.
 - the Director will continue to pursue different options.
 - meeting will be set when additional information is gathered.

E. TRIAD;

Discussion:

- waiting for Grant application from Mich. Sheriff's Assoc.
- meeting will be scheduled to review & submit Grant

OLD BUSINESS: None

NEW BUSINESS:

A. FY 05/06 Budget Amendments/ Final Grant Awards.

Discussion:

- monies were shifted without reducing services, at this time.
- a study was conducted for the kitchen department to determine the "actual" time spent in each division by each employee wages were shifted to match new %'s.
- cuts were made in #672-operating department-to cover these changes.
- amended budget to be presented to the County Board.
- Director reiterated, the loss of these Grant monies could have a negative effect at year-end.
- Financial Statement @ 3/31/06 will reflect these changes.

MOTION by Michal, second by Lange to give preliminary approval to proposed Budget amendments, including wage adjustments.

6 aye

0 no

MOTION passes

B. Life Insurance/Short Term Disability – Management Staff

Discussion:

- Paul Compo, County Controller, gave a brief synopsis of the County policy on this issue.
- the expense to cover the Director and Assistant Director positions would be \$660.00 per year.
- a budget amendment to cover this expense is not necessary per P. Compo.

MOTION by Michal, second by Miller to approve Life Insurance/Short Term Disability for COA non-union employees, consistent with Crawford County Policy.

Roll Call: Hagon-yes: Kraus-yes: Lange-yes: Mahank-yes: Michal-yes:

Miller-yes: Taylor-absent:

6 aye

0 no

1 absent

MOTION passes

C. Policy Governance Calendar – Evaluation of Board/Staff relationship

Discussion:

- a questionnaire was distributed to Board members.
- complete questionnaire and return to the Director by mail or at April Board meeting.
- results will be discussed at the May Board meeting.

D. Other new business;

Discussion:

- regarding change of meeting time for COA Board meeting from 9:30am to 10:00am/same day.

NO ACTION TAKEN

PUBLIC COMMENTS:

- comment by senior guest -- possibility of staying at present location will make the seniors happy.

ADJOURNMENT:

MOTION by Michal, second by Lange to ADJOURN the meeting.

6 aye

0 no

MOTION passes

The meeting is adjourned at 11:01 am,

Jack Mahank, Chairperson

Anne Poirier, Recording Secretary

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