

**CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER**  
**Regular Board Meeting**  
**August 16, 2016 @ 308 Lawndale St., Grayling**

The meeting was called to order at 6:00p.m. by Matt LeBlanc.

**BOARD MEMBERS IN ATTENDANCE:**

Matthew LeBlanc, Jamie McClain, Rev. Elizabeth Chace, Cheryl Hopp, Karl Schreiner, Lorelei King, and Jason Thompson.

**BOARD MEMBERS ABSENT:**

**ALSO IN ATTENDANCE:** Alice Snyder, and Lynn Cheney.

The Pledge of Allegiance was led by King. A prayer was offered by Rev. Chace.

**APPOINTMENT OF TIME KEEPER:** McClain was appointed time keeper for the meeting.

**CONFLICT OF INTEREST:** None.

**AGENDA:**

Motion by Schreiner to approve the agenda, supported by Thompson. Ayes (7) seven, nays (0) zero. Motion carried.

**PUBLIC COMMENT:** None.

**CONSENT AGENDA:**

Motion by King to approve the Consent Agenda, supported by McClain. Ayes (7) seven, nays (0) zero. Motion carried.

**CORRESPONDENCE:** None.

**REPORTS**

**A. DIRECTOR'S REPORT:**

Discussion held regarding the directors report. Director Snyder talked about the Chris Cakes fundraiser that was held on race weekend. One option for next year is possibly moving the location.

Motion by Schreiner to receive and file the director's report, supported by Hopp. Ayes (7) seven, nays (0) zero. Motion carried.

**B. NEMCSA & NORTHEAST MICHIGAN REGIONAL COUNCIL ON AGING – Earl Corpe**

Not present

**OLD BUSINESS:**

**NEW BUSINESS:**

**A. BUDGET AMENDMENTS:**

Discussion held regarding budget amendments.

Motion made by McClain to approve the budget amendments July 31, 2016 and August 10, 2016, supported by Rev. Chace. Ayes (7) seven, nays (0) zero. Motion carried.

**B. DIRECTOR'S CONTRACT – FY 16-17**

Discussion held regarding Director's contract.

Motion made by Hopp to approve the Director's Contract with the removal of 'on county premises' from 3(b) 7, supported by Schreiner. Ayes (7) seven, nays (0) zero. Motion carried.

**C. EXTENSION OF ASSISTANT DIRECTOR'S CONTRACT – FY 16-17**

Discussion held regarding Assistant Director's Contract.

Motion made by McClain to approve the Extension of the Assistant Director's Contract for 3 months until December 31, 2016, supported by King. Ayes (7) seven, nays (0) zero. Motion carried.

**D. GRAYLING HOUSING COMMISSION LEASE AGREEMENT FY 16-17**

Discussion held regarding the Grayling Housing Commission Lease.

Motion made by Schreiner to approve the Grayling Housing Commission Lease, supported by Hopp. Ayes (7) seven, nays (0) zero. Motion carried.

**E. UNION CONTRACT FY 2016-2020:**

Discussion held regarding Union Contract.

Motion made by Thompson to approve the Union Contract, supported by Rev. Chace. Ayes (7) seven, nays (0) zero. Motion carried.

**F. FY 16-17 BUDGET:**

Discussion held regarding the FY 16-17 budget. Proposed budget is \$854,839. Discussion held regarding bringing the contingency fund up to 3 month balance.

Motion made by Schreiner, to approve FY 16-17 budget, supported by King. Roll Call: LeBlanc-Aye, McClain-Aye, Rev. Chace-Aye, Hopp-Aye, Schreiner-Aye, King-Aye, and Thompson-Aye. Ayes (7) seven, nays (0) zero. Motion carried.

**BOARD MEMBER COMMENTS/CONCERNS:**

**PUBLIC COMMENT:** Schreiner suggested forming a budget committee. Budget planning committee consists of LeBlanc, King and Thompson. LeBlanc would like to see if Paul Compo and Joe Wakeley would look over the budget and come to a committee meeting.

**ADJOURNMENT:** Motion by McClain, supported by Schreiner to adjourn the meeting at 8:18pm. Ayes (7) seven, nays (0) zero. Motion carried.

Respectfully Submitted,

Jamie McClain, Secretary

Recorded by Lynn Cheney