

CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER

Regular Board Meeting

May 19, 2015 @ 308 Lawndale St., Grayling

The meeting was called to order at 6:02 p.m. by Carol Lovely.

BOARD MEMBERS IN ATTENDANCE:

Dean McCray, Matthew LeBlanc, Jack Mahank, Jamie McClain, and Carol Lovely.

BOARD MEMBERS ABSENT: Cheryl Hopp absent with notice and Terry Lockwood was absent with notice.

ALSO IN ATTENDANCE: Director Snyder, Melanie Conway, Lynn Cheney.

The Pledge of Allegiance was led by McCray. A prayer was offered by Lovey.

APPOINTMENT OF TIME KEEPER: McClain was appointed time keeper for the meeting.

AGENDA:

Motion by McClain to approve the agenda, supported by Mahank. Ayes (5) five, nays (0) zero. Motion carried.

CONFLICT OF INTEREST: None.

PUBLIC COMMENT: None.

CONSENT AGENDA:

Mahank asked that the financial report removed. Lovely asked to remove the minutes.

Lovely asked to correct the Board Member comments: master in nursing not medicine. Motion by Mahank to approve the minutes as amended, supported McClain. Ayes (5) five, nays (0) zero.

Financial report: Last month \$29,000 in the black this month the COA is down \$7,500. Are there any concerns that the COA will end the year in the red. Director Snyder stated that the COA will end the year in the black. Motion by Mahank to receive and file the financial report, supported by McCray. Ayes (5) five, nays (0) zero. Motion carried.

CORRESPONDENCE: None.

REPORTS

A. DIRECTOR'S REPORT:

Lovely asked if the Public Relations position has been filled. Christine Sayad started the position on Monday May 11, 2015.

Director Snyder wanted to add to the directors report that in June two board members positions will expire. Lovely will reapply. Lockwood will not reapply. It will be posted in the Avalanche and the Gazette.

Motion made by Mahank to receive and file the Directors Report, supported by McClain. Ayes (5) five, nays (0) zero. Motion carried.

B. COMMUNITY PLAN:

SHARP Program has not been utilized at this time. The COA is having trouble getting references on the volunteers. At this time there are no volunteers to do yard work. At the time of this report we had one request for yard work, but they did not qualify do to income. Director Snyder will have Karl Schreiner check with ROOC to see if there is a program that could help with yard work. Karl will also check with the Crawford County Jail. Director Snyder stated that there is a concern with exposing seniors with people who are in jail. Karl has had one request that was approved with Brush with Kindness program.

The COA received a grant from Banfield Charitable Trust for dog food, cat food, supplies, and vet costs.

Motion made by Mahank to receive and file the community plan, supported by McCray. Ayes (5) five, nays (0) zero. Motion carried.

C. NEMCSA:

Mahank attended the last NEMCSA meeting. There was no information pertaining to this board.

D. NORTHEAST MICHIGAN REGIONAL COUNCIL ON AGING – Earl Corpe

April Meeting had two guests Lisa Bowen and Alice Snyder. Director Snyder passed out information about the SHARP program, 9 Strategies to Transform Organizations, financial planning, and legal assistance. Laurie Sauer provided options for supplement funding. The Older Michigan Day is June 2, 2015. Noted Sawyer Plume did Best Practice Conference. Senator Booher met with Director Snyder, Barb Selesky, and Earl Corpe to discuss senior issues.

May Meeting was held in Gaylord. They did not have a quorum. Earl will not be present in June; the meeting takes place after the COA meeting.

OLD BUSINESS:

A. Governance Ends Evaluation:

- a. End #7: The Commission on Aging will acquire appropriate incomes to support programs. Outcome Measure: Income will increase per fiscal year.
Motion made by McClain to remove End #7, supported by Mahank. Ayes (5) five, nays (0) zero. Motion carried.
- b. End #8: The Commission on Aging administration cost will be equal to or less than 10% of the total budget not including direct service expenses. Outcome Measure: Administrative cost will be equal to or less than 10% of total budget.

Motion made be Mahank to move end #8 into executive limitation, supported by McClain. Ayes (5) five, nays (0) zero. Motion carried.

Break from 7:04 till 7:14

B. The Future of Aging Services – 9 Strategies to Transform Organizations:

Discussed Strategy One: Clarify Your Purpose. Board members put forth the idea of thinking outside the box to involve more seniors with the COA. Lovely would like to come back next month with ideas for strategy one.

NEW BUSINESS:

A. Budget Amendments:

Mahank made a motion to accept the budget increase of \$6,499, supported by McClain. Ayes (5) five, nays (0) zero. Motion carried.

B. AAA In-Home and General Assessment:

If a person is getting personal care or respite they need to have a registered nurses signature. The file that had been pulled did not have a registered nurse signature. The client did not have personal care services at the time. The new policy will be that we will not mark off services until it is needed, and then the signature would be done at that time.

Motion by Mahank to receive and file the In-Home General Assessment in full compliance, supported by McClain. Ayes (5) five, nays (0) zero. Motion carried.

C. Governance Policy Calendar – Evaluation of Ends:

Chair Lovely read Ends #1 through End #8, and Directors response to each end. Board discussed the ends.

D. Governance Policy Calendar – Vision, Mission, Values:

Motion made by LeBlanc to remove from the Mission ...by providing and initiating programs and services, support by Mahank. Ayes (5) five, nays (0) zero. Motion carried.

Motion made by Mahank for the Mission to read... to advocate and promote the well-being and independence of all older adults in Crawford County, supported by McClain. Ayes (5) five, nays (0) zero. Motion carried.

Motion made by Mahank to change our vision to: A community of active, informed, healthy, and caring older adults living and aging together, supported by McClain. Ayes (5) five, nays (0) zero. Motion carried.

Motion made by McClain, supported by Mahank to change statement 3 and 4. To assist older adults in making and implementing choices that maximize their independence and quality of life. To protect an older adult's life, health and property while preserving their right to self determination. Ayes (5) five, nays (0) zero. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS:

McClain may not be here next month.

Lockwood would be at the June meeting. According to Sandy Moore they need to stay until a replacement is appointed.

PUBLIC COMMENT: None.

ADJOURNMENT: Motion by McClain, supported by McCray to adjourn the meeting at 8:12pm. Ayes (5) five, nays (0) zero. Motion carried.

Respectfully Submitted,

Dean McCray, Secretary

Recorded by Lynn Cheney