

**CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER**

**Regular Board Meeting**

**July 24, 2018 @ 308 Lawndale St., Grayling**

The meeting was called to order at 6:00 p.m. by Jamie McClain.

Welcomed new board members Susan Hensler and Greg Dulkowski

**BOARD MEMBERS IN ATTENDANCE:**

Jamie McClain, Sandy Woods, Lorelei King, Jason Thompson, Marc Dedenbach, Susan Hensler, and Greg Dulkowski.

**BOARD MEMBERS ABSENT:** None

**ALSO IN ATTENDANCE:** Alice Snyder, Melanie Conway, Lynn Cheney, Earl Corpe, Glenn King, Sheryl Biggs, and Traci King.

The Pledge of Allegiance led by McClain. A prayer was offered by Dulkowski.

**CONFLICT OF INTEREST:** None

**AGENDA:**

Motion by King to approve the agenda, supported by Dedenbach. Ayes (7) seven, nays (0) zero. Motion carried.

**PUBLIC COMMENT:** None

**Minutes:**

Motion by Dedenbach to approve the minutes dated May 15, 2018, supported by Thompson. Ayes (7) seven, nays (0) zero. Motion carried.

**Financial Report:**

Director Snyder stated that we are at the end of our third quarter. At this time last year we were at \$68,000, this year we are at \$64,000. Last year we ended at \$59,000 in the black. Director Snyder went over the financial statement, and explained each department, for the new board members. Budget meeting will be held on August 6<sup>th</sup> at 1:30 at city hall. The meeting will be posted.

Motion by King to receive and file the financial report ending June 30, 2018, supported by Dedenbach. Ayes (7) seven, nays (0) zero. Motion carried.

**CORRESPONDENCE:**

**REPORTS:**

**A. NEMCSA & NORTHEAST MICHIGAN REGIONAL COUNCIL ON AGING – Earl Corpe**

Northeast Regional Council on Aging:

May 21<sup>st</sup> discussed the 2019 annual implementation plan. Director's report – Older Michigianians Day had 13 representatives from region 9 went to Lansing. On August 7<sup>th</sup> there will be a Nutrition Summit in Roscommon. State advisory council- volunteerism report should be out shortly. By-Laws were approved with changes regarding meeting dates.

July 23<sup>rd</sup> meeting: 2019 contracts for funding were approved. The Crawford County commission on Aging requested \$2000 for the IIIIE Family Caregiver Support – Health Resources Grant and it was approved. The Commission on Aging requested \$10,937 for IIIIE Family Caregiver Support – Respite Care, was recommended to approve at \$9,471.

NEMCSA: Corpe did not attend the last meeting.

**B. DIRECTOR'S REPORT:**

Director Snyder discussed the Directors Report. Kaitlyn Grieb was hired at the Fitness and Wellness Coordinator. The cost of living increase for staff is 3% for fiscal year 18-19. Dedenbach asked about the community center meeting. Director Snyder discussed the Community Center meeting. Hensler asked about Taste Test Tuesday. Director Snyder stated that new menus are required by October 1, 2018 to meet the new guidelines. Not all the items tested will meet the new guidelines.

Motion by Dedenbach to receive and file the director's report, supported by King. Ayes (7) seven, nays (0) zero. Motion carried.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**A. Budget Amendments:**

Discussed the budget amendments.

Motion made by Woods to approve the Budget Amendments dated June 27, 2018, supported by King. Ayes (7) seven, nays (0) zero. Motion carried

**B. Policy Governance Calendar – Vision, Mission, Values:**

Reviewed the Vision, Mission, Values statement. Dedenbach asked is there any way we can help people live more economically, for example couponing? Director Snyder will talk to Karl Schreiner about this idea.

**C. Policy Governance Calendar – By-Laws:**

Reviewed the By-Laws

**D. Strategic Plan:**

Director Snyder briefly went over the 2013 Strategic Plan. A new Strategic Plan will be discussed over the next several meetings.

**BOARD MEMBER COMMENTS/CONCERNS:**

**PUBLIC COMMENT:**

**ADJOURNMENT:** Motion by Dedenbach, supported by Woods to adjourn the meeting at 7:47pm. Ayes (7) seven, nays (0) zero. Motion carried.

Respectfully Submitted,

Sandy Woods, Secretary

Recorded by Lynn Cheney