

CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER
Regular Board Meeting
August 18, 2015 @ 308 Lawndale St., Grayling

The meeting was called to order at 6:04pm by Carol Lovely.

BOARD MEMBERS IN ATTENDANCE:

Dean McCray, Carol Lovely, Matthew LeBlanc, Jack Mahank, Jamie McClain, and Cheryl Hopp.

BOARD MEMBERS ABSENT: Terry Lockwood.

ALSO IN ATTENDANCE: Director Snyder, Melanie Conway, and Lynn Cheney.

The Pledge of Allegiance was led by Mahank. A prayer was offered by Hopp.

APPOINTMENT OF TIME KEEPER: Leblanc was appointed time keeper for the meeting.

AGENDA:

Motion by Mahank to approve the agenda, supported by McClain. Ayes (6) six, nays (0) zero. Motion carried.

CONFLICT OF INTEREST: None

PUBLIC COMMENT: None

CONSENT AGENDA:

Motion made by Mahank to remove the minutes. Correction on roll call, Dean McCray was absent. Public comment 5th line down remove the word to. Last page under public comment change the word me to him. Motion by Mahank to approve the minutes as amended supported by McClain. Ayes (6) six, nays (0) zero. Motion carried.

Motion by Mahnak, to receive and file the financial report dated July 31, 2015, supported by McClain. Ayes (6) six, nays (0) zero. Motion carried.

CORRESPONDENCE: None

REPORTS:

A. DIRECTOR'S REPORT:

- a. Director Snyder stated that we are going to try and hole punch board packets to put into the binders, and asked all board members to bring their binders to every meeting.
- b. The board was given a report on cost per unit for in-home services without health insurance. It gives you an idea of the cost with health care and the cost without health care. Director Snyder passed this information on to Laurie Sauer at the AAA. The cost of \$24.77 per hour also includes part of the Assistant Directors salary. The board has talked about doing fee based services that are not covered by grants. At a cost of 24.77 it would not be feasible.
- c. Director Snyder stated that there is one application for the open board position. There has been no interest for the Advisory Council.

Motion made by Mahank to receive and file the Directors Report, supported by McCray. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA:

NEMSCSA had its board meeting last month. They approved the by-laws. Crawford County received 10% of the grants, where it represents only 7% of the population.

C. NORTHEAST MICHIGAN REGIONAL COUNCIL ON AGING – Earl Corpe

Earl Corpe was not present.

OLD BUSINESS:

A. The Future of Aging Services – 9 Strategies to Transform Organizations & NAPIS Report:

Director Snyder stated that if you look at strategy 4, in the past funding has been great. Now it is getting squeezed and the ones that will survive are looking at other revenue sources. Do you have ideas to get more revenue outside of our normal sources? Mahank suggested planned giving. Director Snyder asked if Tom Ruden should address the board regarding planned giving. The people in this community, who have some money, have already planned where they are going to give their money.

Discussion regarding Strategic Objective #1 – Achieve Operational Financial Growth and Stability.

Initiative #1 Gazette feasible and has had some success.

Initiative #2 Fee for In-Home Services. Will not work with our cost per unit.

Initiative #3 Resurrect Planned Giving.

Initiative #4 Done- The COA cannot lease out space for parties, etc.

Initiative #5 Adult Day Care services - Not feasible.

Initiative #6 Food Service Program: To do a food service program the COA must have a Kitchen Manager.

A good place to start is the planned giving.

Discussion regarding Strategic Objective #2: Attain Capital Necessary to meet Physical Needs.

Explore building options. Board is in agreement to schedule a walkthrough of the fish hatchery building.

Director Snyder will talk with Paul Compo to schedule a walkthrough of the fish hatchery.

Director Snyder will try for Thursday September 10, 2015.

NEW BUSINESS:

A. Financial Assessment:

Motion made by Mahank to receive and file the financial assessment at 100 % ~~complaint~~ compliant, supported by McClain. Ayes (6) six, nays (0) zero. Motion carried.

B. FY 14-15 Budget Amendment:

Motion made by Mahank to accept the budget amendments, supported by McClain. Ayes (6) six, nays (0) zero. Motion carried.

C. Director's Contract FY 15-16:

Motion made by Mahank to accept the Directors Contract, supported by Leblanc. Ayes (6) six, nays (0). Motion carried.

D. Assistant Director's Contract FY 15-16:

Discussion on Assistant Director's Contract: Current contract is 37,500. Remove the first from in section (d) of contract.

Motion made by Mahank to accept the Assistant Directors Contract, supported by Hopp. Ayes (6) six, nays (0). Motion carried.

E. FY 15-16 Budget:

Discussion regarding the fiscal year 15-16 budget: Expenses under Assistant Director should have been \$37,000. There is a new department for the Gazette. It is department 675. If you look at the last 3 to 4 months the expenses are running \$64,000. Mahank stated that if you have budgeted \$60,000 for expense you are short about \$4,000 per month. Director Snyder stated that once in the new fiscal year and grants are received, then the COA will make cuts if needed. Director Snyder stated that she hates to cut staff and at this point is not ready to cut staff.

Motion made by Mahank to approve the 2015- 2016 budget at an amount of 760,000 which would show a fund balance line item of \$30,407, supported by Hopp. McCray –Aye, Lovely - Aye, LeBlanc -Aye, Mahank - Aye, McClain - Aye, Hopp – Aye, Lockwood - Absent. Ayes (6) six, nays (0). Motion carried.

BOARD MEMBER COMMENTS/CONCERNS:

PUBLIC COMMENT: None

ADJOURNMENT: Motion by McCray, supported by McClain to adjourn the meeting at 7:14pm. Ayes (6) six, nays (0) zero. Motion carried.

Respectfully Submitted,

Dean McCray, Secretary

Recorded by Lynn Cheney