

Regular Board Meeting
August 19, 2025, 4:30pm 4388 W M-72 HWY, Grayling

The meeting was called to order at 4:30 pm by Karl Schreiner.

BOARD MEMBERS IN ATTENDANCE:

Karl Schreiner, Laurie Jamison, Sandy Woods, Jason Thompson, Shannon Sorenson, and Mark Ostahowski.

BOARD MEMBERS ABSENT: Cheryl Wolkens absent with notice.

ALSO IN ATTENDANCE: Brian McLaughlin, Sarah Pollock, and Scott Ulery.

The Pledge of Allegiance led by Schreiner. A prayer was offered by Schreiner.

CONFLICT OF INTEREST: None

AGENDA:

Motion by Mark Ostahowski to approve the agenda for August 19, 2025, supported by Laurie Jamison. Ayes (6) six, Nays (0) zero. Motion carried.

PUBLIC COMMENT: None

MINUTES:

An amendment was made on the minutes.

“Director McLaughlin will write an attendance and discipline policy that states exactly the steps.”

Motion by Mark Ostahowski, to approve the minutes dated July 15, 2025, supported by Laurie Jamison.

Ayes (6) six, Nays (0) zero. Motion carried.

FINANCIAL REPORT:

Discussed the financial report.

Motion by Sandy Woods, to accept and file the financial report dated June 30, 2025, supported by Shannon Sorenson. Ayes (6) six, Nays (0) zero. Motion carried.

CORRESPONDENCE: None

REPORTS:

A. Northeast Michigan Regional Council on Aging – Scott Ulery

Ulery gave an overview of the meeting held on 7/28/2025.

B. Directors Report

Discussed the Directors report.

Motion by Mark Ostahowski, to receive and file the director’s report, supported by Sandy Woods.

Ayes (6) six, Nays (0) zero. Motion carried.

UNFINISHED BUSINESS:

A. Attendance and Disciplinary policies

Discussed the new Policies.

Motin made by Laurie Jamison to approve the attendance and disciplinary policies, supported by Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

NEW BUSINESS:

A. Freezer Sale

Discussed the freezer.

Motion made by Mark Ostahowski to, approve the sale of the freezer, pending the removal supported by Shannon Sorenson. Ayes (6) six, Nays (0) zero. Motion carried.

B. Budget Amendments

Discussed the budget amendments.

Motin made by Laurie Jamison to approve the budget amendments dated July 28, 2025, supported by Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

C. NEMCSA – AAA Assessments

a. General & In-Home Assessment

Discussed the General & In-Home Assessment.

Motion by Laurie Jamison to receive and file the NEMCSA-AAA General, In-Home Service Assessment, Congregate & Home Delivered Meal Assessment supported by Shannon Sorenson. Ayes (6) six, Nays (0). Motion carried.

D. Contracts

a. Nutrition Manager

Discussed the Nutrition Manager contract.

Motion made by Mark Ostahowski to approve the Nutrition Manager's Contract as proposed, supported by Shannon Sorenson. Ayes, (6) six, Nays (0) zero. Motion carried.

b. Senior Center Manager

Discussed the Senior Center Manager contract.

Motion made by Json Thompson to approve the Senior Center Manager's Contract as proposed, supported by Sandy Woods. Ayes, (6) six, Nays (0) zero. Motion carried.

c. In-Home Service Manager

Discussed the Senior Center Manager contract.

Motion made by Mark Ostahowski to approve the In-Home Manager's Contract as proposed, supported by Jason Thompson. Ayes, (6) six, Nays (0) zero. Motion carried.

d. Office Manager

Discussed the Office Managers contract.

Motion made by Jason Thompson, approve the Office Manager's Contract as proposed, with one amendment, supported by Shannon Sorenson. Ayes, (6) six, Nays (0) zero. Motion carried.

E. Budget FY 25-26

Discussed the FY 25-26 budget.

Motion by Laurie Jamison to table the proposed budget FY 24-25 until September's meeting, supported by Shannon Sorenson. Ayes (6) six, Nays (0) zero. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS:

PUBLIC COMMENT:

ADJOURNMENT: Meeting adjourned at 5:30pm.

Respectfully Submitted,

Sandy Woods, Secretary

Recorded by Sarah Pollock