

CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER
Regular Board Meeting
October 20, 2015 @ 308 Lawndale St., Grayling

The meeting was called to order at 6:04 p.m. by Jack Mahank.

BOARD MEMBERS IN ATTENDANCE:

Dean McCray, Matthew LeBlanc, Jack Mahank, Jamie McClain, Cheryl Hopp, and Rev. Elizabeth Chace.

BOARD MEMBERS ABSENT: Carol Lovely

ALSO IN ATTENDANCE: Melanie Conway, Lynn Cheney, Earl Corpe, Barb Frantz, Katie Wolf, and Kara LaMarre.

The Pledge of Allegiance was led by LeBlanc. A prayer was offered by Hopp.

APPOINTMENT OF TIME KEEPER: Hopp was appointed time keeper for the meeting.

AGENDA:

Motion by McCray to approve the agenda, supported by LeBlanc. Ayes (6) six, nays (0) zero. Motion carried.

CONFLICT OF INTEREST: None.

PUBLIC COMMENT: None.

CONSENT AGENDA:

Mahank asked to remove the Financial Agenda.

Motion by McClain to approve the board minutes, supported by Hopp. Ayes (6) six, nays (0) zero. Motion carried.

Mahank stated that the financial report shows the COA at \$7,453 dollars in the red. If this was the final number it would reduce the fund balance by this amount. Motion by McClain to receive and file the financial report ending September 30, 2015, supported by LeBlanc. Ayes (6) six, nays (0) zero. Motion carried.

CORRESPONDENCE: None

REPORTS

- A. **DIRECTOR'S REPORT:** Assistant Director Conway reviewed the Director's Report. The COA will change the cost of the under 60 congregate meal from \$4.50 to \$5.00 on November 1, 2015. The county is working on a conflict of interest statement. Mahank stated that the expenditures for the month of September are \$79,000. We are spending on average about \$68,000 a month. If the spending were to continue at that level, spending for FY 15-16 would be \$816,000, and the budget was approved at \$760,000. If nothing changes, not only will we spend \$30,000 from the fund balance in the budget, we would spend an additional \$56,000 for a total of \$86,000. Motion made by LeBlanc for the director to make a plan for the November board meeting to cause this board to end the fiscal year 15-16 in the black, supported by McClain. Ayes (6) six, nays (0) zero. Motion carried.

Motion made by McCray to receive and file the Director's Report, supported by McClain. Ayes (6) six, nays (0) zero. Motion carried.

B. COMMUNITY PLAN:

There is still a need concerning yard work, washing windows, and utilities. The Banfield Project for pets has helped 28 people at this time. Tax Aide NEMCSA has agreed to do the tax aide program; however, at this time we do not have volunteers. Helen Nolan is in charge of recruiting and assigning volunteers. Rev. Chace stated that Wendy at Hanson Hills is making great connections with volunteers, and the church has used high school students to volunteer.

Motion made by McCray to receive and file the community plan, supported by LeBlanc. Ayes (6) six, nays (0) zero. Motion carried.

C. NORTHEAST MICHIGAN REGIONAL COUNCIL ON AGING – Earl Corpe

Earl Corpe gave a review of the July 27, 2015 meeting. The speaker, Gina Bay Associate AAA Director, gave an update on Care Management. As of October 1, 2015, the housing coordinator position will not be part of AAA. It will now be contracted to the Michigan Public Health Institute. OAA the reauthorization of the Older Americans Act has been passed by the Senate. It is now on to the U.S. House of Representatives for review.

Earl Corpe gave a review of the Sept 28, 2015 meeting. Speaker was Carol Gilman from the Ogemaw Commission on Aging. In 2011 they combined the 3 locations into one new center. The center is strictly for the seniors. It cost \$700,000 to build the senior center. They serve one meal a day at noon with an average of 99 meals per day. They are also in the process of building a new three car garage to house their HDM vehicles. The AAA received a \$40,000 grant to develop an anti-bullying program in the nursing homes. Lisa Bolen, Executive Director, reported that the DHHS is requiring a 20% cash match this year in order to get the funds to provide for the tax assistance program.

D. NEMCSA: The board members received a copy of the NEMCSA strategic plan. It shows a style for a strategic plan based on mission and values. The plan can give the COA some new ideas.

OLD BUSINESS:

A. The Future of Aging Services – Planned Giving:

Guest Speaker Barb Frantz from the Community Foundation for NE Michigan. Frantz passed out a packet about planned giving. The Community Foundation covers 9 counties and has funds for three Senior Centers. To establish a fund is very simple. The fund must start with at least \$1,000. The Community Foundation likes permanent endowment, but you need to be careful not to put all your money in. You can only take out 5% if it is a permanent endowment. Planned Giving is a very important part of what we do. The small gifts add up to big gifts. Endowments can be a powerful thing. If a non-endowed fund is set up, you can withdraw the money based on how the fund is set up. Once you have a fund like this it is a seed. Once people know about it, people can donate to it.

The transfer of wealth in Crawford County from 2005-2015 will be .18 billion dollars, by 2055 1.32 billion. If people know there is a place and it is secure, they will feel comfortable to donate.

Mahank asked if a governmental agency qualifies. Frantz stated yes. Mahank stated that instead of having a fund balance with the county, it might be better to have an endowment.

The Community Foundation also gives out grants once a year.

Mahank asked McClain to talk to Joe Wakeley about moving some of the money from the fund balance into an endowment. Planned giving will on the agenda at the next board meeting

B. Fundraising:

McClain has started talking to people about the golf outing. Everyone has a golf outing. The problem is that there is one every week. The market is saturated. Fundraising will be brought back to the November meeting.

NEW BUSINESS:

A. Customer Satisfaction Surveys:

Congregate Meal Survey results were discussed. Motion made by McClain to receive and file the congregate survey. The survey found the agency 97% compliant, supported by Hopp. Ayes (6) six, nays (0) zero. Motion carried.

Home Delivered Meals survey results were discussed. Motion made by McClain to receive and file the Home Delivered Meals survey. The survey found the agency 99% compliant, supported by Hopp. Ayes (6) six, nays (0) zero. Motion carried.

In Home Survey results were discussed. Motion made by McClain to receive and file the In Home survey. The survey found the agency 99.6% compliant, supported by Hopp. Ayes (6) six, nays (0) zero. Motion carried.

B. Congregate/Home Delivered Meal Assessment:

Director Snyder answered the out of compliance issues. Current emergency plan does include a plan for responding to a disaster which is an agreement to use the school district or the hospital. The revised menus were submitted on October 2, 2015.

BOARD MEMBER COMMENTS/CONCERNS:

McCray stated that we know what we can spend in our household, and that we should do that here to.

Mahank would like to thank Director Snyder for setting up the Fish Hatchery tour.

PUBLIC COMMENT: None.

ADJOURNMENT: Motion by McClain, supported by Hopp to adjourn the meeting at 8:07p.m. Ayes (6) six, nays (0) zero. Motion carried.

Respectfully Submitted,

Dean McCray, Secretary

Recorded by Lynn Cheney