

**Regular Board Meeting  
December 17, 2019 @ 308 Lawndale St., Grayling**

The meeting was called to order at 6:02pm by Jamie McClain.

**BOARD MEMBERS IN ATTENDANCE:**

Jamie McClain, Sandy Woods, Jason Thompson, Jessica Hiar and Susan Hensler.

**BOARD MEMBERS ABSENT:** Lorelei King, and Marc Dedenbach

**ALSO IN ATTENDANCE:** Alice Snyder, Lynn Cheney

The Pledge of Allegiance led by McClain. A prayer was offered by Woods.

**CONFLICT OF INTEREST:** None

**PUBLIC COMMENT:** None

**AGENDA:**

Motion by Woods to approve the agenda, supported by Hensler. Ayes (5) five, nays (0) zero. Motion carried.

**PUBLIC COMMENT:** None

**MINUTES:**

Motion by Hiar to approve and file the minutes dated October 22, 2019 and November 13, 2019, supported by Hensler. Ayes (5) five, nays (0) zero. Motion carried.

**FINANCIAL REPORT:**

Discussion held regarding the financial report.

Motion by Woods, to accept and file the financial report dated November 30, 2019 supported by Hiar. Ayes (5) five, nays (0) zero. Motion carried.

**CORRESPONDENCE:** None

**REPORTS:**

**A. NEMCSA & Northeast Michigan Regional Council on Aging:**

Carole Wilder gave an overview of the December Northeast Michigan Council on Aging meeting.

**B. Directors Report:**

Discussed the Directors report. Director Snyder added a couple handouts to the Director's report.

Motion by Thompson to receive and file the director's report, supported by Woods. Ayes (5) five, nays (0) zero. Motion carried.

**UNFINISHED BUSINESS:**

**A. Building Purchase & Renovation**

Motion made by Thompson to go into closed session to discuss the purchase terms, supported by Woods. Ayes (5) five, nays (0) zero. Motion carried. Roll Call: McClain-Aye, Woods-Aye, Hair-Aye, Thompson -Aye, and Hensler-Aye.

Returned to open meeting at 6:50pm.

Motion by Thompson to come out of the closed meeting, supported by Hair. Ayes (6) six, nays (0) zero. Motion carried.

Motion by Thompson to approve the closed session minutes, supported by Woods. Ayes (6) six, nays (0) zero. Motion carried.

Motion by Thompson to authorize the county to go enter into a purchase agreement for the Mayday windows building with the terms discussed in the closed meeting, supported by Hensler. Ayes (5) five, nays (0) zero. Motion carried. Roll Call: McClain-Aye, Woods-Aye, Hair-Aye, Thompson -Aye, and Hensler-Aye.

**NEW BUSINESS:**

**A. Final FY 8-19 Budget Amendments:**

Motion made by Thompson to approve the Budget Amendments dated September 30, 2019, supported by Hensler. Ayes (5) five, nays (0) zero. Motion carried.

**B. Regional Advisory Council Reappointment**

Earl Corpe will not seek reappoint for the Area Agency on Aging Advisory Council. Director Snyder will look for a new member.

**C. Year End Review – FY 18-19**

a. Financial Report Ending September 30, 2019

b. Fund Balance Recommendation  
Discussion held regarding the Fund Balance.

Motion made by Woods to accept the fund balance as presented, supported by Thompson. Ayes (5) five, nays (0) zero. Motion carried.

c. Annual Report  
Director Snyder presented fiscal year 18-19 review presentation Power Point, and the annual report.

**D. Governance Calendar:**

a. Evaluation of Ends FY 18-19  
Discussion held regarding the Governance Ends.

Motion made by Thompson to receive and file the Governance Ends at 74%, supported by Woods. Ayes (5) five, nays (0) zero. Motion carried.

b. Agency Evaluation FY 18-19  
Discussion held regarding the Agency Evaluation.

Motion made by Hensler to receive and file the Agency Evaluation at 95%, supported by Thompson. Ayes (5) five, nays (0) zero. Motion carried.

**BOARD MEMBER COMMENTS/CONCERNS:**

Thompson is excited about the building and will keep saying that.

**PUBLIC COMMENT:**

**ADJOURNMENT:** 7:35pm

Respectfully Submitted,

Sandy Woods, Secretary

Recorded by Lynn Cheney