

**Regular Board Meeting
December 22, 2020 @ 308 Lawndale St., Grayling
Hosted Remotely by Microsoft Teams**

The meeting was called to order at 4:35 pm by Lorelei King.

BOARD MEMBERS IN ATTENDANCE:

Jamie McClain, Lorelei King, Jessica Hiar, Susan Hensler, Sandy Woods, Jason Thompson and Marc Dedenbach.

BOARD MEMBERS ABSENT:

ALSO IN ATTENDANCE: Alice Snyder, Melanie Conway, Carol Wilder, Judy Morford, Jerry Morford Steve Steimel, and Lynn Cheney

The Pledge of Allegiance led by Hensler. A prayer was offered by King.

CONFLICT OF INTEREST: None

PUBLIC COMMENT: None

AGENDA:

Motion by McClain to approve the agenda for December 22, 2020, supported by Thompson. Ayes (5) five, Nye (0) zero. Motion carried.

PUBLIC COMMENT: None

MINUTES:

Motion by Thompson to approve the minutes dated September 21, 2020 supported by McClain. Ayes (5) five, Nye (0) zero. Motion carried.

FINANCIAL REPORT:

Discussion held regarding the financial report.

Motion by McClain, to accept and file the financial report dated November 30, 2020 supported by Thompson. Ayes (5) five, (0) zero. Motion carried.

CORRESPONDENCE:

REPORTS:

A. Northeast Michigan Regional Council on Aging:

King stated that the newsletter and minutes are exceptional. It is full and packed with information. Wilder, stated that there is a technical workshop on line that is available.

Jessica Hiar and Sandy Woods joined the meeting at 4:45.

B. Directors Report:

Discussed the Directors report. Director Snyder wanted to add Tammy Findlay and Sandy Woods did open enrollment. Hats off to the two of them they served 136 people, and saved older adults a total of \$249,363.

Motion by McClain to receive and file the director's report dated September 21, 2020, supported by Hiar. Ayes (7) seven, Nye (0) zero. Motion carried.

UNFINISHED BUSINESS:

A. Building Report:

Explored building project options. Board members expressed the importance of keeping the promises made to the taxpayers for the bond. Introduced having a January board meeting to help finalize options discussed.

NEW BUSINESS:

A. AAA General & In-Home Assessments

Discussed the General and In-Home Assessments. General Assessments financials being late, and one file reassessment was four days late.

Motion made by Woods to receive and file the AAA assessment results, supported by McClain. Ayes (7) seven, Nye (0) zero. Motion carried.

B. Customer Satisfaction Survey Results

Discussed the Congregate, Home delivered meal, and In-Home customer satisfaction surveys. King stated that she is impress with the kitchen being shorthanded at times, that the numbers are so high.

Motion made by Hensler to accept and file the satisfaction surveys, supported by Woods. Ayes (7) seven, nays (0) zero. Motion carried.

C. Year in Review

a. Financial Report Ending September 30, 2020

Motion made by Woods to accept and file the financial report ending September 30, 2020, supported by Hensler. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, King-Aye Thompson-Aye, Woods-Aye, Marc Dedenbach Ayes (7) seven, Nye (0) zero. Motion carried.

b. Fund Balance Recommendation

Discussion held regarding the Fund Balance.

Motion made by Thompson to transfer \$2,192 into the Contingency Fund Balance, and the remaining \$49,178 into the Capital Building fund, supported by McClain. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, King-Aye Thompson- Aye, Woods-Aye, Marc Dedenbach Ayes (7) seven, Nye (0) zero. Motion carried.

c. Annual Report

Director Snyder presented fiscal year 19-20 review presentation Power Point, and the annual report.

D. Governance Calendar:

a. **Evaluation of Ends FY 19-20**

Discussion held regarding the Governance Ends.

Motion made by McClain to receive and file the Governance Ends at 92%, supported by Hiar. Ayes (7) seven, Nye (0) zero. Motion carried.

b. Agency Evaluation FY 19-20

Discussion held regarding the Agency Evaluation.

Motion made by McClain to receive and file the Agency Evaluation at 98%, supported by Woods. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, King-Aye Thompson- Aye, Woods-Aye, Marc Dedenbach Ayes (7) seven, (0) zero. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS: None

McClain thanked King for chairing the meeting while I'm on the road today. Secondly, thank Melanie for all her years serving the COA we will miss her and best wishes. Third, Merry Christmas everyone.

King I too would like to make a comment about Melanie. Glenn has known her longer than I have. She has been so instrumental in keeping the communication open and bonding with all the volunteers. I don't think there has ever been a time when I have sent her an email or called her that she did not respond quickly or right at that time. It takes a lot of patients and effort to follow up the way she has, I'd love to give her kudos We are going to miss her terribly.

Woods I second that. Melanie will be missed very much.

Dedenbach I concur with that. Also she has been a terrific asset to the organization, and somebody who has demonstrated responsiveness and tolerance for us old folks, and warmth that I truly appreciate. So I wish her nothing but happiness and a wonderful retirement.

Hiar, I would like to say even though I didn't personally get to meet Melanie due to when I started on the board, but I have heard wonderful things and I wish you a very good retirement and wish you all the best. Merry Christmas and Happy New Years to everybody.

Thompson, I wanted to say how much the Commission on Aging has appreciated Melanie and further how much the people of Crawford County have benefited from her service. She is really a great example of all the best values of the Commission on Aging. It has been a privilege to work with her a little bit as a board member.

Conway thank you everyone it's been a pleasure to serve all the older adults in Crawford County.

PUBLIC COMMENT:

Jerry Morford listened to the whole thing and has used both construction methods. Thinks it would be to our advantage to us a construction management time.

ADJOURNMENT: Adjourn the meeting at 6:23pm.

Respectfully Submitted,

Sandy Woods, Secretary

Recorded by Lynn Cheney