

**Regular Board Meeting**  
**March 17, 2020 @ 308 Lawndale St., Grayling**

The meeting was called to order at 6:00pm by Jamie McClain.

**BOARD MEMBERS IN ATTENDANCE:**

Jamie McClain, Sandy Woods, Mark Dedenbach, Jason Thompson, Jessica Hiar and Susan Hensler.

**BOARD MEMBERS ABSENT:** Lorelei King with notice.

**ALSO IN ATTENDANCE:** Alice Snyder, Lynn Cheney

The Pledge of Allegiance led by McClain. A prayer was offered by Woods.

**CONFLICT OF INTEREST:** None

**PUBLIC COMMENT:** None

**AGENDA:**

Motion by Thompson to approve the agenda, supported by Woods Ayes (6) six, nays (0) zero. Motion carried.

**PUBLIC COMMENT:** None

**MINUTES:**

Motion by Thompson to approve and file the minutes dated December 17, 2019 and January 27, 2020, supported by Hiar. Ayes (6) six, nays (0) zero. Motion carried.

**FINANCIAL REPORT:**

Discussion held regarding the financial report.

Motion by Thompson, to accept and file the financial report dated February 29, 2020 supported by Hensler. Ayes (5) five, nays (0) zero. Motion carried.

**CORRESPONDENCE:** None

**REPORTS:**

**A. NEMCSA & Northeast Michigan Regional Council on Aging:**

Carole Wilder provided a written report of the January Northeast Michigan Council on Aging meeting.

**B. Directors Report:**

Discussed the Directors report. Building Closing will be on April 1, 2020.

Motion by Hensler to receive and file the director's report, supported by Woods. Ayes (6) six, nays (0) zero. Motion carried.

**UNFINISHED BUSINESS:**

**A. Regional Advisory Council Reappointment**

Director Snyder would like to ask Lorelei King if she would be interested. Preferably, it should be an older adult who will take an active role.

**B. Building Purchase & Renovation**

Discussed the building project and process. Director Snyder stated that our next steps are to decide about design work. Snyder would like to continue with same design firm, Lifespan Design. In the proposal last fall, it had the estimated design cost. Lifespan Design would then work in conjunction with the local architect. Discussed the construction process.

**NEW BUSINESS:**

**A. Coronavirus Plan:**

Discussed the Coronavirus plan.

**B. COA Staffing Plan**

Discussed the Addendum to the Assistant Directors Contract.

Motion made by Thompson to approve the Addendum to the Assistant Directors Contract, supported by Hensler. Ayes (6) six, nays (0) zero. Motion carried.

**C. Budget Amendments:**

Discussed the budget amendments.

Motion made by Hensler to approve the Budget Amendments dated March 12, 2020, supported by Thompson. Ayes (6) six, nays (0) zero. Motion carried.

**D. Governance Calendar: Board Governance Policy Review**

Discussed the Governance Policy Review.

Motion made by Thompson to approve the document with the Board Governance Policy Review with executive limitations at 100%, supported by Hair. Ayes (6) six, nays (0) zero. Motion carried.

**BOARD MEMBER COMMENTS/CONCERNS:**

Thompson general question about seniors, is there anything to ask the community for? Director Snyder stated that at this point no. We have meal drivers; if it drops then we will look out for more. We would still need to follow the process, which is time consuming.

Woods stated that it is unfortunately that we cannot celebrate the bond proposal passing for the building. Would also like to thank the Director for her work. Hensler would also like to thank McClain.

**PUBLIC COMMENT:**

**ADJOURNMENT:** 7:21pm

Respectfully Submitted,

Sandy Woods, Secretary

Recorded by Lynn Cheney