

CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER
Regular Board Meeting
April 18, 2017 @ 308 Lawndale St., Grayling

The meeting was called to order at 6:00p.m. by Matt LeBlanc.

BOARD MEMBERS IN ATTENDANCE:

Matthew LeBlanc, Lorelei King, Cheryl Hopp, Karl Schreiner, Jamie McClain and Jason Thompson.

BOARD MEMBERS ABSENT: Rev. Elizabeth Chace absent with notice.

ALSO IN ATTENDANCE: Alice Snyder, Melanie Conway, and Lynn Cheney.

The Pledge of Allegiance was led by Schreiner. A prayer was offered by King.

CONFLICT OF INTEREST: None.

AGENDA:

Motion by Schreiner to approve the agenda, supported by McClain. Ayes (6) six, nays (0) zero. Motion carried.

PUBLIC COMMENT: None.

CONSENT AGENDA:

Motion by Schreiner to approve the Consent Agenda, supported by King. Ayes (6) six, nays (0) zero. Motion carried.

CORRESPONDENCE: None.

REPORTS:

A. DIRECTOR'S REPORT:

Discussion held regarding Directors Report. King asked about the Federal Budget cuts. Director Snyder stated that the information from NEMCSA is accurate based on the information that they have received. Discussion held regarding how the COA would react to different budget cuts.

Jennifer Bricker gave a presentation on the Older Michiganians Day that will be held on May 18, 2017.

Motion by McClain to receive and file the director's report, supported by Hopp. Ayes (6) six, nays (0) zero. Motion carried.

OLD BUSINESS:

A. BOARD TRAINING

Feedback was given regarding the MSU training held in March. Discussion held regarding the North Sky training. Director Snyder will add board training back on the agenda in July.

Motion made by McClain to cancel the May Board Meeting supported by Schreiner. Ayes (6) six, nays (0) zero. Motion carried.

NEW BUSINESS:

A. ADMINISTRATIVE ASSISTANT EMPLOYMENT CONTRACT:

Discussion held regarding the Administrative Assistant's contract.

Motion by Schreiner to approve the Administrative Assistant's contract, supported by King. Ayes (6) six, nays (0) zero. Motion carried.

B. BUDGET AMENDMENTS:

Discussion held regarding the budget amendment.

Motion made by Thompson to adopt the budget amendments dated March 31, 2017, supported by Schreiner. Roll Call: LeBlanc-Aye, McClain-Aye, King-Aye, Schreiner-Aye, Hopp-Aye, and Thompson-Aye. Ayes (6) six, nays (0) zero. Motion carried.

C. GOVERNANCE CALENDAR:

1. Governance Process Evaluation Survey Results: Discussion held regarding survey.

Motion made by McClain to receive and file the Governance Process Evaluation Survey dated April 18, 2017 at 100%, supported by Hopp. Ayes (6) six, nays (0) zero. Motion carried.

2. Board/Staff Relationship Survey Results: Discussion held regarding survey.

Motion made by McClain to receive and file the Governance Policy Board/Staff Relationship Survey with at 96% rating, supported by Thompson. Ayes (6) six, nays (0) zero. Motion carried.

3. Governance Ends – Mid Point Evaluation: Discussion held regarding Governance Ends.

Motion made by McClain to receive and file the Crawford County Commission on Aging Measurement of Ends fiscal year 16-17 Mid-Year, supported by Schreiner. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS:

LeBlanc stated the Banjo Pickers were amazing.

McClain stated that for our regular board meeting at the county, in my board packet there is a request for funding through NEMCSA. Director Snyder stated every year we have little grants that we apply for and they require a letter from the County Commissioners.

PUBLIC COMMENT: None.

ADJOURNMENT: Motion by Hopp, supported by King to adjourn the meeting at 7:07pm. Ayes (6) six, nays (0) zero. Motion carried.

Respectfully Submitted,

Jamie McClain, Secretary

Recorded by Lynn Cheney