

CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER
Regular Board Meeting
May 15, 2018 @ 308 Lawndale St., Grayling

The meeting was called to order at 6:01p.m. by Jamie McClain.

BOARD MEMBERS IN ATTENDANCE:

Jamie McClain, Sandy Woods, Rev. Elizabeth Chace, Lorelei King, and Jason Thompson and Marc Dedenbach.

BOARD MEMBERS ABSENT: None

ALSO IN ATTENDANCE: Alice Snyder, Melanie Conway, Lynn Cheney, Becky Hawks, Earl Corpe and 2 guests.

The Pledge of Allegiance was led by McClain. A prayer was offered by Rev. Chace.

CONFLICT OF INTEREST: None

AGENDA:

Motion by King to approve the agenda with an addition of Rev. Chace giving a blessing at the end of the Meeting supported by Thompson. Ayes (6) six, nays (0) zero. Motion carried.

PUBLIC COMMENT: None

CONSENT AGENDA:

Motion by Dedenbach to approve the Consent Agenda, supported by Rev. Chace. Ayes (6) six, nays (0) zero. Motion carried.

CORRESPONDENCE: King stated that the volunteer dinner was great. The food and the decorations were great. I heard nothing but complements.

REPORTS:

A. NEMCSA & NORTHEAST MICHIGAN REGIONAL COUNCIL ON AGING – Earl Corpe

Northeast Regional Council on Aging: April 23, 2018 Carol Wilder was nominated and approved as the Crawford County Representative. Tomorrow, May 16, 2018 is the older Michiganian Day in Lansing. Corpe plans on attending and talking to the legislators. Federal budget was passed, and waiting to get final statement of grants. Small increases expected in the state funding.

By-laws review committee - changed schedule and election of officers to the first meeting of the calendar year. Second change was the nomination of officers, to the last meeting of year.

NEMCSA: Discussed the heating and repair program.

B. DIRECTOR'S REPORT:

Director Snyder received a letter from Judy Williamson, the Eagle State President, regarding an annual luncheon that will be held on June 13th in Midland, money raised would be donated to the Meals on Wheels program. King will be going to the luncheon to accept the award on the COA behalf and give a talk about the Meals on Wheels program. Director Snyder asked if anyone else would like to go.

Director Snyder added the updated Board Governance Policy Review Calendar to the board packet. Discussed the Community garden and local support for it. Director Snyder talked about the open cook position and how filling the Nutrition Manager and program assistant have helped. The program assistant is part time right now. The program assistant is willing to increase her hours. At this time we will have money at the end of the year because of the staffing vacancies. Discussed the possible millage increase and staffing increase for next year. Director Snyder would like to increase the program assistant from 25 to 32 hours per week, at an additional cost of not more than \$5,000.

Motion by Thompson, to accept Director Snyder's plan for the Program Assistant increased hours up to \$5,000 supported by King. Ayes (6) six, nays (0) zero. Motion carried.

McClain asked if any other Board Members would be able to attend the Community Center meeting on Monday, May 21, 2018? Woods and Dedenbach plan on attending the meeting.

Motion by Dedenbach to receive and file the director's report, supported by Woods. Ayes (6) six, nays (0) zero. Motion carried.

UNFINISHED BUSINESS:

A. July Board Meeting Date:

Motion made by King to change the date for the July board meeting to July 24, 2018, supported Woods. Ayes (5) five, nays (0) zero (1) abstained. Motion carried

NEW BUSINESS:

A. Election of Chair:

Thompson nominates McClain as Board Chair, supported by King. Thompson made a motion to close nominations and vote to elect McClain, support by King. Ayes (6) six, nays (0) zero. Motion carried.

McClain nominates King as Vice-Chair, supported by Dedenbach. McClain made a motion to close nominations and vote to elect King, support by Dedenbach. Ayes (6) six, nays (0) zero. Motion carried.

King nominates Woods as Secretary, supported by Dedenbach. McClain made a motion to close nominations and vote to elect King, support by Dedenbach. Ayes (6) six, nays (0) zero. Motion carried.

B. Nutrition Manager Contract:

Discussion held regarding Dale VanVliet, Nutrition Manager's contract.

Motion made by Rev. Chace to accept the Nutrition Manager's contract as presented, supported by Dedenbach. Ayes (6) six, nays (0) zero. Motion carried.

C. Area Agency on Aging assessments – General, In-Home, Congregate, HDM:

Discussed the assessments from the Area Agency on Aging. Director Snyder included a copy of the emergency plan in the board packet. Discussion held regarding the emergency plan.

Motion made by Dedenbach to receive and file the Area Agency on Aging assessments with the Directors comments, supported by King. Ayes (6) six, nays (0) zero. Motion carried.

D. Policy Governance Calendar – Mid Year Evaluation of Ends:

Motion made by Thompson to receive and file the Crawford County Commission on Aging Measurement of Ends fiscal year 17-18 Mid-Year, supported by Rev. Chace. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS:

McClain would like to present Rev. Chace a certificate for her time on the board. Rev. Chace stated that it was an honor to serve, and hears great feedback regarding the senior center.

PUBLIC COMMENT: Rev. Chace gave a closing blessing.

ADJOURNMENT: Motion by Dedenbach, supported by Woods to adjourn the meeting at 7:08pm. Ayes (6) six, nays (0) zero. Motion carried.

Respectfully Submitted,

Sandy Woods, Secretary

Recorded by Lynn Cheney