

**Regular Board Meeting**  
**May 25, 2021 4:30 pm @ 308 Lawndale St., Grayling and Zoom**

The meeting was called to order at 4:32 pm by Jamie McClain.

**BOARD MEMBERS IN ATTENDANCE:**

Jamie McClain, Lorelei King, Susan Hensler, Jason Thompson, Marc Dedenbach, and Sandy Woods.

**BOARD MEMBERS ABSENT:** Jessica Hiar absent with notice.

**ALSO IN ATTENDANCE:** Alice Snyder, Lynn Cheney, Brooke Mainville and Carole Wilder.

The Pledge of Allegiance led by Dedenbach. A prayer was offered by King.

**CONFLICT OF INTEREST:** None

**AGENDA:**

Motion by Dedenbach to approve the agenda for May 25, 2021, supported by King. Roll Call: Jamie McClain, Lorelei King, Susan Hensler, Jason Thompson, Marc Dedenbach, and Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

**PUBLIC COMMENT:** None

**MINUTES:**

Motion by Dedenbach to approve the minutes dated March 23, 2021, supported by King. Roll Call: Jamie McClain, Lorelei King, Susan Hensler, Jason Thompson, Marc Dedenbach, and Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

**FINANCIAL REPORT:**

Discussion held regarding the financial report and fund balance sheet.

Motion by Woods, to accept and file the financial report dated April 30, 2021 supported by Hensler. Roll Call: Jamie McClain, Lorelei King, Susan Hensler, Jason Thompson, Marc Dedenbach, and Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

**CORRESPONDENCE:** None

**REPORTS:**

**A. Northeast Michigan Regional Council on Aging:**

King stated that there was a meeting yesterday that reviewed the new plan for 2021-2023. They discussed how Covid is affecting the different counties. King stated that she would email out the minutes to the board. Brooke Mainville added that she is doing evidence based programs, and Kelly Robinette discussed congregate and Home Delivered Meals numbers during Covid.

**B. Directors Report**

Discussion held on the Directors report. Director Snyder wanted to add the she received a call from Michigan Wood Pellets. They would like to rent the back of the new building for 6 months for \$7500 to store their pellets. Discussed how much it would weigh, and to check if it would damage the flooring or heating.

Motion by King to receive and file the director's report, supported by Dedenbach. Roll Call: Jamie McClain, Lorelei King, Susan Hensler, Jason Thompson, Marc Dedenbach, and Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

## **UNFINISHED BUSINESS:**

### **A. Facility Development**

Director Snyder put information regarding the facility development in her board report. Dedenbach asked about future costs of materials. McClain stated that they are giving a seven-day quote for materials at this time. McClain think the costs will come down, we just do not know when. Director Snyder stated that we are going to do a fundraising committee meeting on June 1<sup>st</sup>. She asked if the board members would be present.

### **B. Governance - Ends**

King passed out and read comments from Hensler, Woods and herself about the ends. It is not realistic to have an end at 100%. Discussed Ends 1 and End 3. McClain stated that there is no way at this time, to not have a waiting list. Snyder stated that she has no problem with the changes proposed. We will make the track changes to the document and bring back to board for approval.

## **NEW BUSINESS:**

### **A. Fundraising Committee Efforts**

Director Snyder would like to thank King for getting this started. Director Snyder is hoping this committee can help with ideas and fundraising.

### **B. Manager Contracts**

#### **a. Senior Center Manager**

Discussed the Senior Center Manager contract.

Motion made by King to approve the Senior Center Manger Contract, supported by Dedenbach. Roll Call: Jamie McClain, Lorelei King, Susan Hensler, Jason Thompson, Marc Dedenbach, and Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

#### **b. In-Home Services Manager**

Discussed the In-Home Services Manager contract.

Motion made by Dedenbach to approve the In-Home Services Manager, supported by King. Roll Call: Jamie McClain, Lorelei King, Susan Hensler, Jason Thompson, Marc Dedenbach, and Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

### **C. Nutrition Manager Full Time:**

Discussed the Nutrition Manager position, which is now part-time. Director Snyder that she is not having any luck filling the part time position. There is a candidate, but it would only work out if the position was full time.

Motion made by Dedenbach, to amend the budget to make the Nutrition Manager full time, supported by Hensler. Roll Call: Jamie McClain, Lorelei King, Susan Hensler, Jason Thompson, Marc Dedenbach, and Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

### **D. Budget Amendments:**

Discussed the budget amendment.

Motion made by Dedenbach, to approve the budget amendments dated May 19, 2021, supported by King. Roll Call: Jamie McClain, Lorelei King, Susan Hensler, Jason Thompson, Marc Dedenbach, and Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

**E. Governance Calendar – Evaluate Ends:**

Discussed the Mid-Year Ends.

Motion made by Dedenbach to received and file the Crawford County Commission on Aging Measurement of Ends fiscal year 20-21 Mid-Year, supported by Woods. Roll Call: Jamie McClain, Lorelei King, Susan Hensler, Jason Thompson, Marc Dedenbach, and Sandy Woods. Ayes (6) six, Nays (0) zero. Motion carried.

**BOARD MEMBER COMMENTS/CONCERNS:**

Snyder stated that at some point the board might want to consider if we will continue to do in person meetings only or in person and online meetings.

**PUBLIC COMMENT:** Carol Wilder stated that more people might do the surveys if you have a raffle for the people who turn it in. Maybe a local business donate a prize.

**ADJOURNMENT:** Motion made by Dedenbach adjourn the meeting at 5:30pm, supported by King.

Respectfully Submitted,

Sandy Woods, Secretary

Recorded by Lynn Cheney