

**CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER**  
**Regular Board Meeting**  
**June 20, 2017 @ 308 Lawndale St., Grayling**

The meeting was called to order at 5:59p.m. by Matt LeBlanc.

**BOARD MEMBERS IN ATTENDANCE:**

Matthew LeBlanc, Rev. Elizabeth Chace, Cheryl Hopp, Karl Schreiner, Jamie McClain and Jason Thompson.

**BOARD MEMBERS ABSENT:** Lorelei King absent with notice.

**ALSO IN ATTENDANCE:** Melanie Conway, Lynn Cheney, and Becky Hawks.

The Pledge of Allegiance was led by Schreiner. A prayer was offered by Rev. Chace.

**CONFLICT OF INTEREST:** None.

**AGENDA:**

Motion by Schreiner to approve the agenda, supported by Rev Chace. Ayes (6) six, nays (0) zero. Motion carried.

**PUBLIC COMMENT:** Ron Gribb thanked the COA for their partnership with the tax program. He presented the COA with a certificate of appreciation. The program helped approximately 160 individuals.

**CONSENT AGENDA:**

Motion by Thompson to approve the Consent Agenda, supported by Schreiner. Ayes (6) six, nays (0) zero. Motion carried.

**CORRESPONDENCE:** None.

**REPORTS:**

**A. DIRECTOR'S REPORT:**

Discussion held regarding Directors Report.

Motion by Thompson to receive and file the director's report, supported by Rev. Chace. Ayes (6) six, nays (0) zero. Motion carried.

**B. NEMCSA & NORTHEAST MICHIGAN REGIONAL COUNCIL ON AGING – Earl Corpe**

NEMCSA: At the Senior Companion Program Volunteer Recognition Luncheon, Clara Gibbs from Crawford County spoke about for her service as a Senior Companion for the last 12 years. The Annual Implementation Plan has been passed. Corpe gave an overview of the plan.

**OLD BUSINESS:**

**NEW BUSINESS:**

**A. MI-CHOICE WAIVER MONITORING VISIT FINDINGS REPORT:**

Discussed the waiver assessment and presented the corrected action plan, which included an updated Elder Abuse/Neglect/Exploitation Reporting Procedure Policy and ride-a-long visits with home delivered meal drivers.

Motion by Schreiner, supported by Hopp to receive and file the Mi-Choice waive findings report. Ayes (6) six, nays (0) zero. Motion carried.

**B. NEMCSA AREA ON AGENCY FY18 ANNUAL IMPLEMENTATION PLAN:**

Discussion held regarding the AAA FY18 annual implementation plan.

**C. BOARD MEMBER RECRUITMENT:**

Discussion held regarding the board member recruitment.

**D. GOVERNANCE CALENDAR**

**1. GOVERNANCE CALENDAR – VISION, MISSION, VALUES:**

Motion by McClain, supported by Schreiner to keep the Vision, Mission, Values statement the same. Ayes (6) six, nays (0) zero. Motion carried.

**2. GOVERNANCE CALENDAR – BY-LAWS:**

Discussion held regarding the By-Laws to change the meetings to at least 6 times a year and to change some language.

Motion by Thompson, supported by Rev. Chace to recommend for approval to the County board the amended By-Laws dated June 20, 2017. Ayes (6) six, nays (0) zero. Motion carried.

**BOARD MEMBER COMMENTS/CONCERNS:**

Rev. Chace stated that she will not be at the July meeting.

Schreiner stated that he will not be at the July meeting.

LeBlanc would like to thank Cheryl for being on the board for the last three years. Conway also thanked her for volunteer work at the senior center.

**PUBLIC COMMENT:** Becky Hawks stated that the statement of grant award (SGA) has arrived. Once the signed SGA is received the check will be issued. Hawks also stated that there will be a leader training for Creating Confident Caregiver Program in Okemos, Michigan on August 9<sup>th</sup> and 10<sup>th</sup>.

**ADJOURNMENT:** Motion by Schreiner, supported by McClain to adjourn the meeting at 6:45pm. Ayes (6) six, nays (0) zero. Motion carried.

Respectfully Submitted,

Jamie McClain, Secretary

Recorded by Lynn Cheney