

CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER
Regular Board Meeting
August 15, 2017 @ 308 Lawndale St., Grayling

The meeting was called to order at 6:00p.m. by Matt LeBlanc.

INTRODUCED NEW BOARD MEMBER: SANDY WOODS

BOARD MEMBERS IN ATTENDANCE:

Matthew LeBlanc, Lorelei King, Sandy Woods, Karl Schreiner, Jamie McClain and Jason Thompson (arrived at 6:05).

BOARD MEMBERS ABSENT: Rev. Elizabeth Chace absent with notice.

ALSO IN ATTENDANCE: Melanie Conway, Lynn Cheney, and Becky Hawks.

The Pledge of Allegiance was led by Schreiner. A prayer was offered by King.

CONFLICT OF INTEREST: None.

AGENDA:

LeBlanc stated that we need to add a new item to new business: F Budget Amendments.

Motion by Schreiner to approve the agenda as amended, supported by King. Ayes (6) six, nays (0) zero.

Motion carried.

PUBLIC COMMENT:

CONSENT AGENDA:

Motion by McClain to approve the Consent Agenda, supported by Thompson. Ayes (6) six, nays (0) zero.

Motion carried.

CORRESPONDENCE: None.

REPORTS:

A. DIRECTOR'S REPORT:

Discussion held regarding the Directors report.

Snyder stated that in your packet is the approved By-Laws that were sent to the county commissioners. Scheduling the next fiscal year meetings will be on the September agenda.

Director Snyder stated that discussions are being held regarding a community center that could include a senior center.

Motion by McClain to receive and file the director's report, supported by King. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA & NORTHEAST MICHIGAN REGIONAL COUNCIL ON AGING – Earl Corpe

Earl Corpe stated that at the July 24, 2017 meeting they approved the funding request. This money is not set in stone yet, because the state and Federal budget has not been approved at this time. RSVP

has received a new grant that will allow them to expand to the other 10 counties. Corpe had a copy of the Annual report for region 9 and NEMCSA.

OLD BUSINESS:

NEW BUSINESS:

A. Election of Officers:

Thompson nominates to keep the same slate, supported by King. McClain made a motion to close nominations and vote to elect the same slate, support by Woods. Ayes (6) six, nays (0) zero. Motion carried.

B. Director's Contract:

Motion made by Thompson to approve the Director's Contract, supported by Schreiner. Ayes (6) six, nays (0) zero. Motion carried.

C. Assistant Director's Contract:

Motion made by Thompson to approve the Director's Contract, supported by Schreiner. Ayes (6) six, nays (0) zero. Motion carried.

D. FY 17-18 Budget

Director Snyder gave an overview of the budget. Millage in the budget is 542,709. This does not include the personal property money that we received mid-year. State and Federal grants are in there as they are today; the state has indicated that meals on wheels will have a 1.5 million increase and in home will have a 2.1 million increase. We are estimating an additional +/- \$5000 in funding next year. The budget also includes 1.5 % cost of living increase for staffing per the union contract. The budget also includes a 5% increase in our rent. New positions in the budget include a part time cook, to cover the morning through lunch. The second change is making the Advocacy & Resource Coordinator a full time position, instead of 24 hours per week. The final budget has a \$39,529 transfer from the fund balance to department 672.

Discuss held regarding new equipment that the Commission on Aging would like to purchase this year.

Motion made by McCain, to approve the proposed budget for FY 17-18, supported by Schreiner. Roll Call: LeBlanc-Aye, McClain-Aye, Woods-Aye, Schreiner-Aye, King-Aye, and Thompson-Aye. Ayes (6) six, nays (0) zero. Motion carried.

E. Governance Calendar- Executive Limitations:

Discussion held regarding the executive limitations.

Motion made by McClain to find the director in compliance of the Governance Calendar – Executive Limitations, supported by Thompson. Ayes (6) six, nays (0) zero. Motion carried

F. Budget Amendments:

Discussion held regarding the budget amendments. Discussed the transfer from the Congregate program to the Home Delivered meals program. The other items are grant changes. The budget increased by \$1201.

Motion made by McClain to approve the Budget Amendments presented August 14, 2017 – Executive Limitations, supported by Thompson. Ayes (6) six, nays (0) zero. Motion carried

BOARD MEMBER COMMENTS/CONCERNS:

McClain stated that she will not be the board meeting in September next.

PUBLIC COMMENT:

ADJOURNMENT: Motion by Schreiner, supported by McClain to adjourn the meeting at 6:52pm. Ayes (6) six, nays (0) zero. Motion carried.

Respectfully Submitted,

Jamie McClain, Secretary

Recorded by Lynn Cheney