

**Regular Board Meeting
August 31, 2020 @ 308 Lawndale St., Grayling
Hosted Remotely by Microsoft Teams**

The meeting was called to order at 4:08 pm by Jamie McClain.

BOARD MEMBERS IN ATTENDANCE:

Jamie McClain, Lorelei King, Jessica Hiar, Susan Hensler, Sandy Woods arrived at 4:24, Thompson arrived at 4:30.

BOARD MEMBERS ABSENT: Absent. Marc Dedenbach absent with notice.

ALSO IN ATTENDANCE: Alice Snyder, Melanie Conway, Judy Morford, Doug Gallow, Steve Steimel, and Lynn Cheney

The Pledge of Allegiance led by King. A prayer was offered by McClain.

CONFLICT OF INTEREST: None

PUBLIC COMMENT: None

AGENDA:

Motion by King to approve the agenda, supported by Hensler. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, King-Aye. Ayes (4) four, nays (0) zero. Motion carried.

PUBLIC COMMENT: None

MINUTES:

Motion by King to approve and file the minutes dated July 20, 2020 supported by Hiar. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, King-Aye. Ayes (4) four, nays (0) zero. Motion carried.

FINANCIAL REPORT:

Discussion held regarding the financial report.

Motion by Hensler, to accept and file the financial report dated July 31, 2020 supported by King. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, King-Aye. Ayes (4) four, nays (0) zero. Motion carried.

CORRESPONDENCE: McClain received from the AAA one year awards respite \$14,840 and Evidence Based Disease Prevention - Geri Fit strength training \$3,378.

REPORTS:

A. Northeast Michigan Regional Council on Aging:

Carole Wilder stated that Northeast Michigan Council on Aging meeting was held on July 27, 2020. Wilder gave an overview of the meeting. Lorelei King from Crawford County was appointed to the council.

B. Directors Report:

Discussed the Directors report. Director Snyder stated that the fitness and wellness coordinator would be resigning. Discussed the friendly visitor program. Discussed cutting the Nutrition Manager to part time.

Motion by King to receive and file the director's report dated August 31, 2020, supported by Hiar. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, King-Aye, Thompson- Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

UNFINISHED BUSINESS:

A. By-Laws Revision

Motion made by Thompson to approve the proposed by-Laws as written, supported by King. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, Thompson- Aye, King-Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

NEW BUSINESS:

A. New Senior Center – Design Firm Bids:

Discussed the Design Firm Bids.

Motion made by King to accept the recommendation of James S Bates Architect, supported by Hiar. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, Thompson- Aye, King-Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

B. Board Member Description:

Discussed the Board Member Description.

Motion made by King to add to the board member job description, some verbiage that the board will have continuing education on senior issues, supported by Hiar. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, Thompson- Aye, King-Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

C. FY 20-21 Budget:

Discussed the FY 20-21 Budget. King concerned about cutting the Nutrition Manager to part-time.

Motion made by Thompson, to approve the proposed budget for FY 20-21, supported by King. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, Thompson- Aye, King-Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

D. Employment Contracts

a. Director

Discussed the Directors contract.

Motion made by Woods to approve the Director's Contract, supported by King. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, Thompson- Aye, King-Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

b. Assistant Director

Discussed the Assistant Directors contract.

Motion made by Thompson to approve the Assistant Director's Contract, supported by Hiar. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, Thompson- Aye, King-Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

c. Nutrition Manager

Discussed the Nutrition Manager contract.

Motion made by Hensler to approve the Nutrition Manager's Contract, supported by Thompson. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, Thompson- Aye, King-Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

d. **Administrative Assistant:**

Discussed the Administrative Assistant contract.

Motion made by Woods to approve the Administrative Assistant Contract, supported by Hiar. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, Thompson- Aye, King-Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

E. Housing Project

Director Snyder discussed a housing project next to the new COA building. At this time, the board recommends stay focused on the new COA building.

F. September Board Meeting Date – Monday, September 21st, 4pm:

The board asked us to send out a survey about news dates and times for next fiscal year.

Motion made by King to move the September 15th board meeting to September 21st, 4pm, supported by Hensler. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, Thompson- Aye, King-Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

G. Union Contract:

Discussion held regarding Union Contract.

Motion made by King to approve the Union Contract, supported by Hiar. Roll Call: Hensler-Aye Hiar-Aye, McClain-Aye, Thompson- Aye, King-Aye, Woods-Aye. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS: None

King wanted to there is a new group in Crawford County called Family Against Narcotics. They are looking for more individuals that are interested in joining.

PUBLIC COMMENT: None

ADJOURNMENT: Adjourn the meeting at 5:35pm.

Respectfully Submitted,

Sandy Woods, Secretary

Recorded by Lynn Cheney