

CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER
Regular Board Meeting
September 19, 2017 @ 308 Lawndale St., Grayling

The meeting was called to order at 6:00p.m. by Matt LeBlanc.

BOARD MEMBERS IN ATTENDANCE:

Matthew LeBlanc, Sandy Woods, Karl Schreiner, Rev. Elizabeth Chace and Jason Thompson.

BOARD MEMBERS ABSENT: Lorelei King and Jamie McClain absent with notice.

ALSO IN ATTENDANCE: Alice Snyder and Lynn Cheney

The Pledge of Allegiance was led by Schreiner. A prayer was offered by Rev. Chace.

CONFLICT OF INTEREST: Matt LeBlanc did disclose that Northern Pines has hired Mark Snyder as a part time maintenance director.

AGENDA:

Motion by Schreiner to approve the agenda, supported by Rev. Chance. Ayes (5) five, nays (0) zero. Motion carried.

PUBLIC COMMENT: None.

CONSENT AGENDA:

Motion by Thompson to approve the Consent Agenda, supported by Schreiner. Ayes (5) five, nays (0) zero. Motion carried.

CORRESPONDENCE: None.

REPORTS:

A. DIRECTOR'S REPORT:

Discussion held regarding the Directors Report. Director Snyder talked about keeping the senior center open later and expanding the meal serving times. Director Snyder also stated that today she has received a resignation letter from the Advocacy & Resource Coordinator. Discussion held about current staffing.

Motion by Schreiner to receive and file the director's report, supported by Rev. Chace. Ayes (5) five, nays (0) zero. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

A. NEMCSA Financial Assessment Report:

Discussion held regarding financial assessment.

Motion made by Thompson to receive and file the assessments with the Directors comments, supported by Woods. Ayes (5) five, nays (0) zero. Motion carried.

B. NEMCSA Meal Programs Assessment Report:

Discussion held regarding the AAA assessments. Director Snyder stated that the COA was cited for not having the local fire department do an inspection of the Frederic and Lovell satellite locations.

The inspections have been done and sent to NEMCSA. Secondly, we were cited for serving a person that was under 60 before serving the people who are over 60. Director Snyder stated that she is contesting this.

Motion made by Thompson to receive and file the assessments with the Directors comments, supported by Woods. Ayes (5) five, nays (0) zero. Motion carried.

C. NEMCSA In-Home Services Assessment Report:

Discussion held regarding in-home services assessment. Director Snyder stated that we were cited for not having a RN sign off on the personal care and respite assessments within 14 days.

Motion made by Thompson to receive and file the assessments with the Directors comments, supported by Woods. Ayes (5) five, nays (0) zero. Motion carried.

D. Customer Service Satisfaction Surveys:

Discussion held regarding the customer service satisfaction surveys.

Motion made by Schreiner to receive and file the satisfaction surveys, supported by Woods. Ayes (5) five, nays (0) zero. Motion carried.

E. Grayling Housing Commission Lease:

Discussion held regarding the Grayling Housing Commission Lease.

Motion made by Thompson to approve the Grayling Housing Commission Lease, supported by Schreiner. Ayes (5) five, nays (0) zero. Motion carried.

F. FY 18 Board Meeting Schedule:

Discussion held regarding the fiscal year meeting schedule. On the months that the Board does not meet the Director will email the director report and financial statement.

Motion made by Schreiner to approve the board meeting schedule and the governance calendar, supported by Woods. Ayes (5) five, nays (0) zero. Motion carried.

G. Governance Calendar – Board Policy Review Calendar

Discussion held regarding governance calendar.

Motion made by Schreiner to approve the board meeting schedule and the governance calendar, supported by Woods. Ayes (5) five, nays (0) zero. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS:

PUBLIC COMMENT:

ADJOURNMENT: Motion by Woods, supported by Rev. Chace to adjourn the meeting at 7:18pm. Ayes (5) five, nays (0) zero. Motion carried.

Respectfully Submitted,

Karl Schreiner, Vice-Chair

Recorded by Lynn Cheney