



**Posting for  
In-Home Services Manager  
Starts at \$18.00 per hour**

**Opens: Monday, April 19, 2021  
Closes: Accepting Applications Until Filled**

Crawford County Commission on Aging is a local governmental entity charged with serving older adults living in Crawford County.

The position of In-Home Services Manager is a full-time, salaried, managerial position. Position will include paid time off after a 6 month probationary period. Benefits include health insurance for the employee, retirement tax deferred annuity and life insurance. Employee is also eligible for 11 paid holidays. Work schedule will be Monday – Friday 8:30am-4:30pm. The job description for the position is attached. A criminal background review and drug test is required.

**A resume is required along with the completed application form.**

Application packets can be picked up during normal business hours or found on the website [www.crawfordcoa.org/about-us/employment](http://www.crawfordcoa.org/about-us/employment).

Mail or Deliver to:

Commission on Aging  
Attn: Alice Snyder, Director  
308 Lawndale St.  
Grayling, MI 49738

**To be considered a candidate for the position, you must submit the resume and completed forms. No phone calls, please.**

*To advocate and promote the well-being and independence  
of all older adults of Crawford County.*

**Equal Opportunity Employer**