



**Posting for
In-Home Services Manager
Starts at \$18.00 per hour**

**Opens: Monday, November 30, 2020
Closes: Accepting Applications Until Filled**

Crawford County Commission on Aging is a local governmental entity charged with serving older adults living in Crawford County.

The position of In-Home Services Manager is a full-time, salaried, managerial position. Position will include paid time off after a 6 month probationary period. Benefits include health insurance for the employee, retirement tax deferred annuity and life insurance. Employee is also eligible for 11 paid holidays. Work schedule will be Monday – Friday 8:30am-4:30pm. The job description for the position is attached. A criminal background review and drug test is required.

A resume is required along with the completed application form.

Application packets can be picked up during normal business hours or found on the website www.crawfordcoa.org/about-us/employment.

Mail or Deliver to:

Commission on Aging
Attn: Alice Snyder, Director
308 Lawndale St.
Grayling, MI 49738

To be considered a candidate for the position, you must submit the resume and completed forms. No phone calls, please.

*To advocate and promote the well-being and independence
of all older adults of Crawford County.*

Equal Opportunity Employer