

**CRAWFORD COUNTY COMMISSION ON AGING**  
**Regular Board Meeting**  
**December 19, 2012 @ Crawford County Commission on Aging**

The meeting was called to order at 2:36 p.m. by Chairman Mahank.

**BOARD MEMBERS IN ATTENDANCE:**

Jack Mahank, Dean McCray, Linda Munsey, Lynne Ruden and Don Williams

**BOARD MEMBERS ABSENT:** Terrie Lockwood and Carol Lovely

**ALSO IN ATTENDANCE:** Director Snyder and Melanie Conway

The Pledge of Allegiance was led by Williams. A prayer was offered by Ruden.

**PUBLIC COMMENT:** None.

**AGENDA:** Motion by Williams, supported by McCray to approve the agenda. Ayes (5) five, nays (0) zero. Motion Carried.

**CONSENT AGENDA:**

- A. **Approval of Minutes from Board Meeting November 28, 2012**
- B. **Receive and File Financial Report Ending November 30, 2012**

Motion by Ruden, supported by McCray to approve the consent agenda as presented. Ayes (5) five, nays (0) zero. Motion carried.

**CORRESPONDENCE:** None.

**REPORTS**

- A. **Director's Report:** Director Snyder noted Area Agency on Aging approved the increase of the Home Delivered Meal donation from \$2 to \$2.50. Statements mailed in January will ask for the \$2.50 donation.

**Lockwood entered at 2:45 p.m.**

Motion by Ruden, supported by Lockwood to receive and file the Director's Report. Ayes (6) six, nays (0) zero. Motion carried.

- B. **NEMCSA/AAA:** Chairman Mahank reported there were no items concerning this Board at the NEMCSA meeting.
- C. **Area Agency on Aging Advisory Council:** – Earl Corpe reported on the December 3<sup>rd</sup>, 2012 meeting. It was noted people appointed as Medical Durable Power of Attorney must acknowledge they are aware of being appointed.
- D. **Gazette Advertising:** - Director Snyder reported there has been an increase in Gazette Advertising revenue in January resulting in a positive balance with no deficit now.

## **OLD BUSINESS**

- A. **Vision, Mission, Values** – Tentative changes to the Vision, Mission, Values Statement that were discussed at the Strategic Planning meeting were reviewed.

**Lovely entered the meeting at 3:05 p.m.**

Motion by McCray, supported by Lockwood that the Board has reviewed the Vision, Mission Values Statement for the agency and determined it is adequate as it stands. Ayes (7) seven, nays (0) zero. Motion carried.

- B. **Strategic Plan** - Director Snyder discussed the Strategic Plan and proposed new funding streams and building space as strategic objectives for 2013 which need to be further developed. Discussion followed. The Strategic Objective for funding streams is to “Achieve Financial Growth and Stability”. Initiatives under this objective include planned giving, catering, senior gazette advertising, fee for service programs, adult daycare, and space rental. The Strategic Objective for building space is to “Engage County Commissioners in Solving the COA’s Space Limitations”. Initiatives include defining a vision for the community which includes type of space and locations, identifying funding and identifying partners. Tasks will need to be assigned for each of these initiatives. Director Snyder will present these ideas as part of the Strategic Plan document for the Board to review and adopt at next month’s meeting.

## **NEW BUSINESS**

- A. **Policy Governance Calendar – FY 2012 Agency Evaluation:** - Chairman Mahank reviewed the Agency Evaluation for FY 2012. Motion by Ruden, supported by Lockwood to approve the Agency Evaluation for FY 2012. Ayes (7) seven, nays (0). Motion carried. Director Snyder will schedule a meeting with the Commissioners in January to review this information along with our annual report.

**BOARD MEMBER COMMENTS/CONCERNS:** Ruden wished everyone a safe holiday. Lovely thanked the Director for her continued determination regarding a future building location.

**PUBLIC COMMENT:** Public commented they are looking forward to a new building.

**ADJOURNMENT:** Motion by Williams, supported by Munsey to adjourn. Ayes (7) seven, nays (0) zero. Motion carried. Meeting adjourned at 4:18 p.m.

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Jack Mahank, Chairperson

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Chris Davis, Recording Secretary