

**CRAWFORD COUNTY COMMISSION ON AGING**  
**Regular Board Meeting**  
**January 23, 2013 @ Crawford County Commission on Aging**

The meeting was called to order at 2:35 p.m. by Chairman Mahank.

**BOARD MEMBERS IN ATTENDANCE:**

Terrie Lockwood, Carol Lovely, Jack Mahank, Dean McCray, Linda Munsey, Lynne Ruden and Don Williams.

**BOARD MEMBERS ABSENT:** None.

**ALSO IN ATTENDANCE:** Director Snyder, Melanie Conway, Kara LaMarre and Kristen Wisniewski, the new housing coordinator for NEMCSA.

The Pledge of Allegiance was led by Munsey. A prayer was offered by Lovely.

**AGENDA:** Motion by McCray, supported by Lockwood to approve the agenda. Ayes (7) seven, nays (0) zero. Motion Carried.

**PUBLIC COMMENT:** None.

**CONSENT AGENDA:**

- A. **Approval of Minutes from Board Meeting December 19, 2012**
- B. **Receive and File Financial Report Ending December 31, 2012**

Motion by Ruden, supported by Lockwood to approve the consent agenda as presented. Ayes (7) seven, nays (0) zero. Motion carried.

**CORRESPONDENCE:** None.

**REPORTS**

- A. **Director's Report:** Director Snyder noted Crawford County was the 2<sup>nd</sup> highest county in the state for redemption rates for the Senior Project Fresh coupons. 97.85% of coupons were redeemed. Board asked the Director to issue a press release with this information. Chairman Mahank encouraged the Board members to attend the County Commissioners' meeting tomorrow. Discussion regarding the possible budget impact due to the number of units spent already this fiscal year on Home Delivered Meals (55%) and Homemaking (44%).

Motion by McCray, supported by Ruden to receive and file the Director's Report. Ayes (7) seven, nays (0) zero. Motion carried.

- B. **NEMCSA/AAA:** The CFO of NEMCSA approached Chairman Mahank to compliment Director Snyder on the wonderful outcome of the recent audit. The MMAP program was discussed. Director Snyder noted the COA is receiving a high performance payment of \$1000 for this program. Director Snyder was also commended on the positive results of the Chronic Pain Self-Management class and the scheduling of future classes.

- C. **Area Agency on Aging Advisory Council:** There was no December meeting.
- D. **Gazette Advertising:** Director Snyder reported Gazette Advertising is currently in the black.

### **OLD BUSINESS**

- A. **Strategic Plan:** Director Snyder reviewed the summary of the 2013 Strategic Plan. Motion by Ruden, supported by McCray to approve the 2013 Three-year Strategic Plan as presented by the Director. Ayes (7) seven, nays (0) zero. Motion carried.

Director Snyder reviewed the Initiatives and Tasks involved with the Strategic Plan, noting this is a working document. Suggestion by Director Snyder that “Owners” of Initiatives meet and create the needed tasks to present to the Board at the next meeting. Munsey suggested a floor plan with square footages be presented to the County Commissioners. Director Snyder commented that this would end up being one of the tasks in the Strategic Plan. Board decided to present the County Commissioners with this entire Strategic Plan document and direct them specifically to Strategic Objective #2. A work session will be scheduled to further develop the initiatives for Objective #2.

### **NEW BUSINESS**

- A. **Annual Report:** Director Snyder presented the revised FY 2011-12 Annual Report. A copy will be on the COA website, printed in the Avalanche and mailed to a donor mailing list.
- B. **NEMCSA Financial Assessment – FY 11-12:** Board commended Director Snyder on the results of the assessment. Motion by Ruden, supported by Lovely to receive and file the financial audit. Ayes (7) seven, nays (0) zero. Motion carried.
- C. **Policy Governance Calendar – Governance Survey:** Board members are asked to complete the survey and return to the COA by February 8th.
- D. **County Commissioners’ Evaluation Results:** The results were reviewed.

**BOARD MEMBER COMMENTS/CONCERNS:** Discussion regarding other COA and Senior Center buildings and funding.

**PUBLIC COMMENT:** Discussion regarding Board members and public visiting other senior centers. Wii Bowlers are invited to discuss other COA sites that have been visited during Wii bowling travel.

**ADJOURNMENT:** Motion by Williams, supported by Lockwood to adjourn. Ayes (7) seven, nays (0) zero. Motion carried. Meeting adjourned at 4:17 p.m.

---

Jack Mahank, Chairperson

---

Chris Davis, Recording Secretary