

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
March 27, 2013 @ Crawford County Commission on Aging

The meeting was called to order at 2:35 p.m. by Chairman Mahank.

BOARD MEMBERS IN ATTENDANCE:

Jack Mahank, Dean McCray, Linda Munsey, and Lynne Ruden.

BOARD MEMBERS ABSENT: Terrie Lockwood (absent with notice), Carol Lovely, Don Williams (absent with notice)

ALSO IN ATTENDANCE: Director Snyder, Melanie Conway, Chris Davis and 13 senior participants.

The Pledge of Allegiance was led by McCray. A prayer was offered by Ruden.

AGENDA: Motion by McCray, supported by Ruden to approve the agenda. Ayes (4) four, nays (0) zero. Motion Carried.

PUBLIC COMMENT: Public comment was made by several senior participants regarding space and parking not adequate and possible petition to Board regarding these issues.

Lovely entered at 2:39 p.m.

CONSENT AGENDA:

- A. Approval of Minutes from Board Meeting February 27, 2013**
- B. Receive and File Financial Report Ending February 28, 2013**

Motion by Ruden, supported by Lovely to approve the Consent Agenda which includes the minutes from the February 27, 2013 Board meeting and the Financial Report ending February 28, 2013. Ayes (5) five, nays (0) zero. Motion carried.

CORRESPONDENCE: Chairman Mahank received letter dated March 13, 2013 from Area Agency on Aging regarding the recent General Assessment and In Home Services Assessment. This item is on the agenda for this meeting and will be discussed at that time. Motion by Ruden, supported by McCray to receive and file the correspondence. Ayes (5) five, nays (0) zero. Motion carried.

REPORTS

- A. Director's Report:** Director Snyder discussed impact of sequestration. Director received updated chart from AAA and noted the loss of grant income for this fiscal year is approximately \$7,500. The April Gazette is the last Gazette that was printed at Xpress Copy. The May Gazette will be the new size and printed through the printer used by the Avalanche. Statistics from My Senior Center will now be reported on reverse side of Service Report. Director Snyder will include a breakdown by townships and City of Grayling for those served next month. Director met with Doug Baum regarding reducing speed limit on Lawndale Street or installing removable speed bumps. Motion by McCray, supported by Ruden to receive and file the Director's Report. Ayes (5) five, nays (0) zero. Motion carried.

- B. **NEMCSA/AAA**: No business directly related to COA.
- C. **Area Agency on Aging Advisory Council**: Earl Corpe reported on the recent meeting and discussed the sequestration. It was noted that funds through NEMCSA are no longer available to assist with heat related emergencies (TruNorth funds still exist). The State Commission on Aging formula for distribution of funds to different regions is being reevaluated.
- D. **Gazette Advertising**: Gazette Advertising is in the black in the amount of \$1,188. Additional funds will be saved with the new gazette via lower cost of printing (estimated \$2,000 for this fiscal year).

OLD BUSINESS

- A. **2013-2015 Strategic Objective #2-Moving Building Location or Taking Programs Off-Site**: Discussion among Board Members, Director and senior participants regarding space issues at the current location and need for a new site for the COA. Motion by McCray, supported by Ruden that the Board requests Director to review potential sites for a new senior center and develop a business plan. Roll call vote taken. McCray-Aye; Ruden-Aye; Lovely-Nay; Mahank-Nay; Munsey-Nay. Ayes (2) two, nays (3) three. Motion failed.

Motion by Lovely, supported by Munsey to move forward with Strategic Objective #2 which is to attain capital necessary to meet physical needs. Roll call vote taken. Lovely-Aye; Mahank-Aye; McCray-Aye; Munsey-Aye; Ruden-Aye. Ayes (5) five, nays (0) zero. Motion carried.

Suggestion by Chairman Mahank to schedule a public input session to further discuss this strategic objective with the general public.

NEW BUSINESS

- A. **Membership Proposal**: Discussion regarding membership fee for under 60 and/or out of county participants. Motion by Ruden, supported by McCray to allow Director the authority to make a senior center membership decision. Ayes (5) five, nays (0) zero. Motion carried. Board members did not voice any concerns over the proposal. Director will discuss with senior participants before a final decision is made. Suggestion regarding possible scholarship fund for those who are unable to pay.
- B. **Older Adults Needs Assessment**: Survey will be posted on COA website in survey section. 524 paper surveys and 16 electronic surveys were returned out of 2,249. This is a response rate of 24%. Director reported results and these summary results will be in the packet for next month's Board meeting.
- C. **AAA General and In-Home Assessment**: Assessment results were reviewed. Recommendation to perform annual evaluations on staff and volunteers. Director noted any issues with employees are discussed and documented. In Home Services was out of compliance with timeliness of reassessments and lack of required RN approval. All assessments are now up to date and peer review process is in place. Motion by Ruden, supported by McCray that Board has reviewed agency assessment and finds Director's response acceptable. Ayes (5) five, nays (0) zero. Motion carried.

D. Policy Governance Calendar – Evaluate Board/Staff Relationship Survey: Evaluation responses reviewed and discussed. A written summary of results will be at next month's board meeting. Ayes (5) five, nays (0) zero. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS: Lovely appreciates Board packets being emailed. Lovely discussed Wii Bowling rematch possibly being held the evening of the May 22nd, 2013 Board meeting.

PUBLIC COMMENT: Public commented that Director develop a formal fund raising committee to raise funds for new building. It was noted this would fall under funding sources in the strategic plan. Comment that larger senior center is needed.

ADJOURNMENT: Motion by Lovely, supported by Ruden to adjourn. Ayes (5) five, nays (0) zero. Motion carried. Meeting adjourned at 4:32 p.m.

Jack Mahank, Chairperson

Chris Davis, Recording Secretary