

CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER
Regular Board Meeting
July 24, 2013 @ 305 Lawndale Street, Grayling (across road from Senior Center)

The meeting was called to order at 2:37 p.m. by Chairman Mahank.

BOARD MEMBERS IN ATTENDANCE:

Earl Corpe, Terrie Lockwood (entered at 2:39 p.m.), Carol Lovely, Jack Mahank, and Dean McCray

BOARD MEMBERS ABSENT: Linda Munsey (absent with notice)

ALSO IN ATTENDANCE: Director Snyder, Melanie Conway, Chris Davis and Yvette Smigelski

The Pledge of Allegiance was led by McCray. A prayer was offered by Lovely.

Moment of silence in memory of Don Williams.

Lockwood entered at 2:39 p.m.

AGENDA: Motion by Corpe, supported by Lovely to approve the agenda. Ayes (6) six, nays (0) zero. Motion carried.

PUBLIC COMMENT: None.

CONSENT AGENDA: Motion by Corpe to remove the words Consent Agenda from this and all future agendas and list Approval of Minutes and Receive and File Financial Report as 2 separate items. No support. Motion failed.

Lovely requested Item A be removed from consent agenda and Mahank requested Item B removed.

- A. **Approval of Minutes from Board Meeting June 24, 2013:** Lovely asked her name be removed from Board members absent and added under Board Members in attendance with the time she entered (1:35 p.m.). Motion by McCray, supported by Lovely to approve the June 24, 2013 board minutes as amended. Ayes (6) six, nays (0) zero. Motion carried.
- B. **Receive and File Financial Report Ending June 30, 2013:** Mahank questioned Department 617 being in the red. Director noted DHS has a set rate of \$15 per hour; however, cost of services is \$18.48 per hour. Motion by Lovely, supported by Lockwood to receive and file the financial report ending June 30, 2013. Ayes (6) six, nays (0) zero. Motion carried.

CORRESPONDENCE: None.

REPORTS

- A. **Director's Report:** Director noted the recruitment for Don Williams' board position expires Friday, August 16th at noon. COA staff members are challenging Board to sell the most raffle tickets. Director pointed Board members to her report in reference to the fact we may run more than the allotted \$20,000 in the red. No board action was taken. Motion by McCray, supported by Lockwood to receive and file the Director's Report. Ayes (6) six, nays (0) zero. Motion carried.
- B. **NEMCSA/AAA:** There was no meeting in July.

- C. **Area Agency on Aging Advisory Council:** Corpe reported on past meetings. Cuts ranged from 2.84% in IIIB funding to 6.8% in nutrition and next year's cuts are expected to be similar. \$121,046 is the amount in COA grant funding waiting for approval from the NEMCSA board. Recommendation made to State Commission by AAA to keep the geographical chapter as part of the formula. 2010 census figures will be used for the 2014 budget. Northeast Michigan's population decreased which will result in less funding received by NEMCSA.
- D. **Gazette Advertising:** Gazette Advertising is in the black approximately \$5,000 through the July gazette.

OLD BUSINESS

- A. **FY 2014 Budget Planning:** \$382,000 will be received in millage funds for next fiscal year. \$373,000 was budgeted for the current fiscal year, however, \$380,000 has been received. Annual cost of living increase is 1.8%, last year was 1.6%. Suggested cuts to services including the elimination of the Satellite Meal program and Congregate Extras, restructuring Homemaking services and closing the Senior Center on Fridays were discussed and may be used in next year's budget.

NEW BUSINESS

- A. **Grayling Housing Commission Lease Agreement:** Lease agreement was discussed. \$2082.23 is current lease amount. Next year's monthly amount is \$2186.34, resulting in an additional \$104 per month. Motion by McCray, supported by Lockwood to accept the Grayling Housing Commission lease presented in the amount of \$2,186.34 per month and authorize the Director to sign the lease. Ayes (6) six, nays (0) zero. Motion carried.
- B. **Election of Officers:** Motion by McCray, supported by Lockwood for Jack Mahank to remain as Board Chair for one more year. Ayes (6) six, nays (0) zero. Motion carried. Motion by McCray, supported by Lockwood for Carol Lovely to remain as Vice Chair. Ayes (6) six, nays (0) zero. Motion carried. Motion by Lovely, supported by McCray to re-elect Linda Munsey as Board Secretary. Ayes (6) six, nays (0) zero. Motion carried.
- C. **Policy Governance Calendar – Community Plan Update:** Director reviewed report. This will be added to next month's agenda for further discussion at the August board meeting.
- D. **Policy Governance Calendar – Executive Limitations:** Motion by Corpe, supported by McCray that Executive Limitations Items 1-10 have been reviewed and Board finds Director in full compliance. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS: McCray and Lovely offered to assist with hauling items for rummage sale. Motion by Lovely, supported by Lockwood to begin the August 28, 2013 meeting at 2:00 p.m. Ayes (6) six, nays (0) zero. Motion carried.

PUBLIC COMMENT: None.

ADJOURNMENT: Motion by McCray, supported by Lovely to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 5:05 p.m.

Respectfully Submitted,

Linda Munsey, Secretary

Recorded by Chris Davis