

**CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER**  
**Special Board Meeting**  
**September 5, 2013 @ 308 Lawndale Street, Grayling**

The meeting was called to order at 6:05 p.m. by Chairman Mahank.

**BOARD MEMBERS IN ATTENDANCE:**

Earl Corpe, Terrie Lockwood, Carol Lovely, Jack Mahank, Dean McCray and Linda Munsey

**BOARD MEMBERS ABSENT:** None.

**ALSO IN ATTENDANCE:** Director Snyder, Melanie Conway, Chris Davis, 5 additional COA employees and 9 other attendees.

The Pledge of Allegiance was led by Munsey. A prayer was offered by Lovely.

**AGENDA:** Mahank asked under Old Business, Add Item A. Receive and File Budget Option #1 and Budget Option #2. Add Item B. Budget Option #3 worksheet. Add Item C. FY 13-14 Budget. Motion by Corpe, supported by McCray to approve the agenda as amended. Ayes (6) six, nays (0) zero. Motion carried.

**PUBLIC COMMENT:** COA staff member asking board to make a decision so Director has a budget and can move forward; COA staff appreciative of evening meeting time so they can attend.

**OLD BUSINESS:**

**A. Receive and File Budget Option #1 and #2 Worksheets:** Motion by Corpe, supported by Munsey to receive and file Option #1 and Option #2 budget worksheets from 8-28-13 meeting. Ayes (6) six, nays (0) zero. Motion carried.

**B. Option #3 Budget Proposal Worksheet:** Option #3 – Combined Staff Reduction/Fund Balance Usage. Director presented Option #3 worksheet as an alternative to closing the Senior Center and waiting lists because she did not feel an agreement could be reached using those options. It was noted that leaving part-time Receptionist position vacant, reducing the Advocacy & Resource position 8 hours and utilizing \$10,000 in fund balance do not create waiting lists or eliminate any current services offered. Estimated total savings of \$28,400. Board members commented with concern that there could be approximately \$30,000 coming out of fund balance between current fiscal year and next fiscal year. Additional options were discussed that would be implemented to help reduce the amount coming out of the fund balance such as a golf outing fundraiser, raising the Congregate suggested donation, implementation of fee for service In-Home Services and Senior Center memberships for out of County residents. There is also a possibility of increase grant funding for Home Delivered Meals since our service numbers have raised so dramatically. \$3,400 would likely be the highest amount received for the suggested congregare donation increase. Corpe opposed to out of county membership; however, board has already approved out of county membership at prior meeting.

Motion by Lovely, supported by Lockwood to receive and file Option #3 Budget Proposal Worksheet. Ayes (6) six, nays (0) zero. Motion carried.

C. **FY 13-14 Budget:** Discussion regarding budget proposal. Motion by McCray, supported by Lovely, to approve the FY 13-14 COA Budget, Option #3 as presented. Roll call vote taken. Corpe-aye; Lockwood-aye; Lovely-aye; Mahank-aye; McCray-aye; Munsey-aye. Ayes (6) six, nays (0) zero. Motion carried.

**BOARD MEMBER COMMENTS/CONCERNS:** Discussion with public regarding evening meeting times. This will be discussed at next meeting.

**PUBLIC COMMENT:** Public comment that Board is making tough decisions and doing the best they can. Comment regarding term limits for COA Board members and officers. There are currently no term limits in the COA By Laws. The By Laws are approved by the Crawford County Commissioners.

**ADJOURNMENT:** Motion by Corpe, supported by Lovely to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 6:48 p.m.

Respectfully Submitted,

Linda Munsey, Secretary

Recorded by Chris Davis and Melanie Conway