

CRAWFORD COUNTY COMMISSION ON AGING & SENIOR CENTER
Regular Board Meeting
September 16, 2014 @ 308 Lawndale St., Grayling

The meeting was called to order at 6:05pm p.m. by Chair Lovely.

BOARD MEMBERS IN ATTENDANCE:

Cheryl Hopp, Dean McCray, Matthew LeBlanc, and Carol Lovely.

BOARD MEMBERS ABSENT: Terri Lockwood absent with notice and Jack Mahank absent with notice. Shelly Pinkleman was absent but, the alternate Commissioner Jamie McClain was present.

ALSO IN ATTENDANCE: Director Snyder and Melanie Conway.

The Pledge of Allegiance was led by McCray. A prayer was offered by Hopp.

AGENDA: Motion by McCray, supported by Hopp to approve the agenda. Ayes (4) four, nays (0) zero. Motion carried.

PUBLIC COMMENT: None

CONSENT AGENDA: Motion by Hopp, supported by McCray to approve the consent agenda. Ayes (4) four, nays (0) zero. Motion carried.

CORRESPONDENCE: Director Snyder reported Mahank received the general and in home services assessment. Director Snyder reported she will notify the AAA that Carol Lovely is the new chair and all correspondences should be sent to her address.

REPORTS

- A. **Director's Report:** Director Snyder reported she is getting ready for the year end. She had been conducting a lot of interviews for the vacant positions. Director Snyder provided an updated copy of board and their contact information. She will make additional revisions with Lovely's home address and McClain's home address. Director Snyder explained the service report.

McCray left the meeting at 6:25pm and returned at 6:27pm.

Motion by Hopp supported by LeBlanc to receive and file the Director's Report. Ayes (4) four, nays (0) zero. Motion carried.

- B. **NEMCSA/AAA:** No report at this time.

- C. **GAZETTE ADVERTISING:** Director Snyder reported the \$19,000 goal the board had set has been achieved. McCray brought in two ads this month and Lockwood brought in one. Explored possible advertisers which included accountants and snow removals. Questions regarding someone volunteering their service such as snowplowing and if they could they get a receipt for a tax write off. This would be possible. Director Snyder reported there are no outstanding gazette accounts this year.

OLD BUSINESS: None

NEW BUSINESS:

- A. **GENERAL & IN HOME SERVICES ASSESMENT:** Director Snyder explained the out of compliance issue for the in home assessment. Examined options of having the form completed. Motion by McCray supported by Hopp to receive and file the General and In Home Assessment including Director Snyder's response. Ayes (4) four, nays (0) zero. Motion carried.
- B. **NSIP BUDGET AMENDMENTS:** Total budget amendment is in the amount of \$825.00. Congregate \$37.00, HDM \$91.00, 614 RSP \$460.00 and HMK 621 \$237.00. Motion by Hopp supported by LeBlanc to accept the budget amendments in the amount of \$825.00. Ayes (4) four, nays (0) zero. Motion carried.
- C. **FY 14-15 MEETING SCHEDULE:** Director Snyder provided the board meeting schedule for FY14-15. The schedule represents the meetings to take place on the third Tuesday of each month, at 6:00pm in the dining room, at the senior center. Motion by McCray supported by Hopp to approve the meeting schedule for fiscal year 14-15. Ayes (4) four, nays (0) zero. Motion carried.
- D. **POLICY GOVERNANCE - PERPETUAL BOARD CALENDAR:** Director Snyder stated she switched the Governance Process Survey to show February. She stated she took it off in January although the survey will be taken in January but reviewed in February. The Community Plan will be reviewed quarterly.

Mahank entered at 6:54pm.

Motion by Mahank supported by LeBlanc to accept the Perpetual Board Calendar-Board Governance Policy Review as presented. Ayes (5) five, nays (0) zero. Motion carried.

Mahank presented a correspondence letter dated Sept 3rd regarding the general and in home assessment. Motion by Mahank supported by McCray to receive and file the letter dated Sept 3rd. Ayes (5) five, nays (0) zero. Motion carried.

Mahank provided a NEMCSA report. He reported an increase in funding for homemaking services which is almost double in one of the four grants. Director Snyder stated the use of the funding will be talked about at the Directors meeting this week.

He stated the RSVP annual recognition is Thursday September 18th at 11am at the Grayling County Club. NEMCSA passed a weatherization assistance resolution. Currently there is a 3yr waiting list for weatherization. The resolution would allow clients to access a statewide registry for assistance when denied. Mahank stated the resolution should also be presented to the County Commissioners and the COA Board.

BOARD MEMBER COMMENTS/CONCERNS: McClain has been appointed as an alternate by the County commissioners. Discussion regarding if she can vote. McClain stated she will have the County Administrator send Director Snyder something in writing appointing McClain as an alternate which would have same the rights as the appointed Commissioner.

Mahank noted the financial report is in the black \$110,812.76 with the expected September expenses to be about \$60,000. Director Snyder stated she has additional expenses which include the new Reception room, computer server, sound system, etc.

PUBLIC COMMENT: None

ADJOURNMENT: Motion by McCray, supported by Hopp to adjourn. Ayes (5) five, nays (0) zero.
Motion carried. Meeting adjourned at 7:13 p.m.

Respectfully Submitted,

Dean McCray, Secretary

Recorded by Melanie Conway