

## **MINUTES**

CRAWFORD COUNTY COMMISSION ON AGING  
Regular Board Meeting  
March 27, 2008 @ Grayling Senior Center

The meeting was called to order at 1:04pm by Chairman Mahank.

**Board members in attendance:** Linda Munsey, Jack Mahank, Joan Miller, Lynn Hagon, and Dean McCray. Mike Lange and Howard Taylor absent with notice.

**Also in attendance:** Director Snyder, Melanie Conway and guests.

The Pledge of Allegiance was led by McCray. The invocation was offered by Hagon.

## **AGENDA**

Add public comment to the agenda as 7.5. Motion by McCray and support by Munson to approve the agenda as amended. Ayes (5) five, nay (0) none. Motion Carried.

## **MINUTES**

Motion by McCray and support by Hagon to approve the minutes of the February 28, 2008 board meeting. Ayes (5) five, nay (0) none. Motion Carried.

## **SPECIAL PRESENTATION**

At this time, The Ambassador of the Chamber of Commerce interrupted to present a plaque to the Commission on Aging Director and Board Members for the Chamber spotlight member for April 2008.

## **FINANCIAL REPORT**

At this time the budget shows \$13,471 in the black after 5 months. Director Snyder reported next month will be the half way point and will have more details. She stated a letter was mailed to In Home Service clients and that has made a positive difference in the donations. Motion by Hagon and support by McCray to receive and file the financial report. Aye (5) five, nay (0) none. Motion carried.

**CORRESPONDENCE** – Mahank was reappointed to NEMCSA board.

## **PUBLIC COMMENT**

Guest asked where we stood with the potential move. Mahank responded that it would be covered under 9D Building report.

## **REPORTS**

### **A. Director's Report**

Director reported the Holland Tulip Trip is already full with a waiting list. Currently we are looking for additional transportation as a second bus isn't available from the Dial-A-Ride. Director invited board members to go to see the Evergreen Center, Holland, Michigan's Senior Center since it is one of the premier centers in Michigan. New Administrative Assistant will start April 9<sup>th</sup> and the Kitchen Assistants shortly after. Motion by Miller, second by Hagon, to receive and file the Director's Report. Ayes (5) five, nay (0) none Motion Carried.

- B. NEMCSA** - No report
- C. Area Agency on Aging** – Did not meet this month.
- D. Building** – The Director announced that if any one needs a copy of the review of the 6 sites with due diligence process to see her after the meeting. Director Snyder reported she has 4 different Architects in the area that are ready to work with her pro bono. The old Ben Franklin and the Hotel may not be adequate for parking of 75 spaces. Another situation to look at is if buildings need to be hooked up to city sewer and water. For the A-2 classification needed a sprinkler system will be required and need city water and because of being a commercial kitchen operation we are in need of city sewer. Director reported not all of our options are in the city such as Mayday Windows. The Eagles has city water but no sewer so we would have to pay have it hooked up. The Fish Hatchery would also have to be hooked up. The Build New option is going to need more space than what we had initially looked at allowing for growth. The County property behind Scheer Motors (17 acres) has the acreage but unknown if it has the availability to have city sewer and water. According to guest, Neal Michal, the property does have access to city sewer and water and also has a 100 ft easement of entrance. Mahank stated this could be a desirable location for the senior center with an assisted living facility if we could find a partner. Guest asked if the entire operation would be moved. Director Snyder responded that the entire operation would be moved when a new location is selected. Haven't heard anything from Stupak's office on appropriations request and Sy Wakely hasn't gotten a response from MSHDA for a meeting. The time table has been moved to July 08 to narrow down options. When working with volunteers, Director Snyder reminded Board members that you have to be a little more flexible with deadlines.

Motion made by Hagon and support by McCray to accept the new time table. Aye (5) five, Nay (0) none, motion carried. Director Snyder will send the County Commissioners a copy of the new timetable.

### **OLD BUSINESS**

The raffle tickets are available to sell. Mahank has sold about 100 and encourages all members to be active in selling tickets.

### **NEW BUSINESS**

**A. Policy Governance Calendar-Evaluation of Board/Staff** - Mahank stated before board members leave to fill out the evaluation and return to Director Snyder. The Board will review the results at the May Meeting.

### **PUBLIC COMMENT**

Michal stated COA will receive good press from the Chamber presentation.

### **ADJOURNMENT**

Motion by Miller, support by Munsey to adjourn. Aye, (5) five, nay (0) none –Motion carried adjournment at 1:43pm.

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Jack Mahank, Chairperson

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Melanie Conway, Recording Secretary