

## **MINUTES**

CRAWFORD COUNTY COMMISSION ON AGING  
Regular Board Meeting  
March 25, 2009 @ Grayling Senior Center

The meeting was called to order at 1:05 p.m. by Chairman Mahank.

**Board members in attendance:** Mike Lange, Jack Mahank, Dean McCray, Linda Munsey, Helen Nolan, and Don Williams.

**Board members absent:** Howard Taylor, absent with notice.

**Also in attendance:** Director Snyder, Melanie Conway, Chris Davis, Kara LaMarre and guests.

The Pledge of Allegiance was led by Dean McCray. The invocation was offered by Helen Nolan.

**AGENDA** – Add Item E under New Business, County Fiscal Audit Report. Motion by Nolan, supported by Williams, to approve the agenda as amended. Ayes (6) six, nay (0). Motion carried.

## **MINUTES**

Motion by McCray, supported by Munsey, to approve the minutes of the February 25, 2009 board meeting. Ayes (6) six, nay (0) none. Motion carried.

## **FINANCIAL REPORT**

At this time the budget shows \$11,494.91 in the black after 5 months (2/28/09). Motion by McCray, supported by Williams, to receive and file the financial report ending February 28, 2009. Ayes (6) six, nay (0) none. Motion carried.

**CORRESPONDENCE** - Director Snyder reviewed the letter dated February 13, 2009 from the Executive Director of Grayling Housing Commission to the COA Board of Directors. This letter states HUD's response regarding senior center use of the Grayling Housing Commission building.

Mahank reviewed letter from Misty Dragwicz at the Area Agency on Aging dated February 22, 2009. This letter was in regard to the assessment performed at the COA. There were no exceptions noted.

## **REPORTS**

- A. **Director's Report** - Director's report was discussed. Discussion regarding board/staff eligibility for raffle prizes. Director will review state rules regarding raffles before drafting a policy. Motion by McCray, supported by Nolan, to receive and file the Director's Report. Ayes (6) six, nay (0) none. Motion carried.
- B. **NEMCSA** – Mahank reported there were no items at the last meeting that directly concerned the board. It was noted NEMCSA has received a large portion of the Weatherization funds.
- C. **Area Agency on Aging** – There was no meeting this month.
- D. **Building** – Director noted a petition is circulating against bonding for the fish hatchery building. The language of the petition has been reviewed at the county level and the language appears to be correct. The deadline for the petition is April 13, 2009. Director has held several presentations to educate the community on the proposed move, including one at the GHC

tenant council meeting. The estimate of funds that will be spent prior to April 13<sup>th</sup> is \$15,000 for Bradley Butcher and \$4,000 for LifeSpan. The site visit for LifeSpan will not be scheduled until after April 13<sup>th</sup>.

**OLD BUSINESS** - There was no Old Business.

**NEW BUSINESS**

- A. **AAA General & In-Home Assessment Report** – The Region IX AAA General and In-Home Assessment report was received and shows no areas out of compliance. Motion by McCray, supported by Williams, to receive and file the AAA Assessment Report. Ayes (6) six, nay (0) none. Motion carried.
- B. **FY 2010-2012 Community Plan** – The community plan was reviewed. It was noted there was a 15% response rate. Majority of those responding (76%) did not need assistance and/or relied on friends and families. There were no community partner results because only 13 surveys were returned.
- C. **Visioning Session – Agency Name, Logo, Tag Line, Branding** – This item will be reviewed at the next meeting.
- D. **Policy Governance Calendar – Evaluation of Board/Staff Relationship** – Board members were asked to complete and return the survey.
- E. **County Financial Report** – The report was reviewed. It was noted the fund balance for the Commission on Aging is \$303,717 as of September 30, 2008.

**BOARD MEMBER CONCERNS** – No concerns noted.

**PUBLIC COMMENT** - There was no public comment.

**ADJOURNMENT**

Motion by Williams, supported by Lange, to adjourn. Ayes (6) six, nay (0) none. Motion carried. Meeting adjourned at 2:35 p.m.

---

Jack Mahank, Chairperson

---

Chris Davis, Recording Secretary