

MINUTES

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
November 25, 2009 @ Grayling Senior Center

The meeting was called to order at 1:00 p.m. by Chairman Mahank.

Board members in attendance: Jack Mahank, Dean McCray, Linda Munsey, Helen Nolan and Mike Lange.

Board members absent: Don Williams, Howard Taylor with notice.

Also in attendance: Director Alice Snyder, Melanie Conway, Sherri Sikora, Jennie Hatfield, Grayling Housing Commission and Kara LaMarre, AAA.

The Pledge of Allegiance was led by Mike Lange. The invocation was offered by Helen Nolan.

AGENDA – Motion by Mike Lange, supported by Dean McCray, to approve the agenda as presented. Ayes (5) five, nay (0). Motion carried.

MINUTES

Motion by Dean McCray, supported by Helen Nolan, to approve the minutes of the October 28, 2009 board meeting. Ayes (5) five, nay (0) none. Motion carried.

FINANCIAL REPORT – October 30, 2009

Motion by Dean McCray, supported by Mike Lange, to receive and file the financial report ending October 30, 2009 representing the first month of the Fiscal Year.

COA ended month in red \$21,035. This does not include millage which COA begins to receive in January 2010. \$280,590 is the total millage budgeted for the year.

Further discussion by Director, Alice Snyder regarding the Statement of Grant Award received November 24, 2009. ARRA Grant Revenue in the amount of \$4,506 is Economic Stimulus money for Congregate. Also, additional \$554 in NSIP money. This possibly due to number of Congregate meals being up. Total of \$5,060 additional grant money being received in Congregate. HDM ARRA Administrative money to HDM meals. Total ARRA increase \$3,288. HDM count gone down 3,306 for Fiscal Year. In turn, Grants have gone down. Federal Grant down \$1,235, Federal NSIP grant down \$1,852. State grant down \$212. Net difference is -\$11. Pending State cuts in January with possible reduction in funding. Governor has requested all departments to decrease budgets by 20% for Fiscal Year 2011.

Don Williams entered the meeting at 1:08 p.m..

Ayes (6) six, nay (0) none. Motion carried.

YEAR END FINANCIAL REPORT – Ending September 30, 2009

COA finished the year -\$31,146. This is due to the building fund of \$33,575 which includes election expenses. Without building fund, COA finished at \$2,429. Fund balance of \$303,717.49 is now at \$272,570.63.

Motion by Helen Nolan, supported by Dean McCray, to receive and file the year end financial report ending September 30, 2009. Ayes (6) six, nay (0) none. Motion carried.

CORRESPONDENCE - No correspondence has been received.

REPORTS

A. Director's Report

Congregate Meals / HDM Meals annual spreadsheets – Congregate is up by 867. Nearing peak year 2006 of 15,816. HDM down 3,306. COA average lunch attendance 25 – average dinner attendance 34.

Grayling Housing Lease – No response yet from Grayling Housing Commission. Director Alice Snyder confirmed with Board to continue lease payment as motioned last month of \$1824.00/mo. \$21,888/yr.

Motion by Dean McCray, supported by Linda Munsey, to receive and file the Director's Report. Ayes (6) six, nay (0) none. Motion carried.

- B. NEMCSA** –11/06/09 NEMCSA Board Meeting attended by Chairman Jack Mahank. No pertinent information.
- C. Area Agency on Aging** – No report.
- D. Gazette Advertising** – Ausable Urology needs renewal for January 2010. \$6,871 is current advertising brought in.

OLD BUSINESS - None

NEW BUSINESS

E. Policy Governance Calendar

Agency Evaluation

Summary letter by Chairman Jack Mahank regarding Agency Evaluation for FY 2008-09. FY 2007-08 evaluation included. Performance improved slightly for Fiscal Year. Board requested meeting in December with County Board of Commissioners. Director Snyder will set up. Meeting scheduled for Dec. 16, 2009, time to be announced.

Motion by Dean McCray, supported by Helen Nolan, to receive and file the Agency Evaluation Report. Ayes (6) six, nay (0) none. Motion carried.

F. Vision, Mission and Values Statement

Last review was November 2008. Board reviewed - no changes. Motion by Linda Munsey, supported by Helen Nolan, to approve Vision, Mission and Values Statement as written. Ayes (6) six, nay (0) none. Motion carried.

BOARD MEMBER COMMENTS/CONCERNS

Don Williams – Old Knights of Columbus building has new owners so is now unavailable. Kentucky Fried Chicken property might be available to COA as a tax write-off. Director Snyder will follow up.

Don Williams - French toast was cold at last Brunch. Director Snyder informed Board that kitchen staff to make homemade French toast next Brunch instead.

Board members agreed to pick up board packets as opposed to mailing due to expense of mailing. Packets will be available on Monday mornings before board meeting.

Discussion occurred regarding the need for a future agenda item to discuss millage renewal as current millage expires in 2012. Agenda item to be added to December board meeting.

PUBLIC COMMENT

Jennie Hatfield, Grayling Housing Commission, thanked Board for the donation of tables for their Community Room.

ADJOURNMENT

Motion by Linda Munsey, supported by Helen Nolan, to adjourn. Ayes (6) six, nay (0) none. Motion carried. Meeting adjourned at 1:45 p.m.

Jack Mahank, Chairperson

Sherri Sikora, Recording Secretary