

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
April 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:15 p.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, and Don Williams

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway, Arnie Morse, and guests.

The Pledge of Allegiance was led by Howard Taylor. The invocation was offered by Carol Lovely.

AGENDA – Motion by McCray supported by Munsey, to approve the agenda as amended. Ayes (6) Six, Nays (0) zero. Motion Carried.

MINUTES – Motion by Williams supported by McCray to approve the minutes for March 23, 2011 board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

FINANCIAL REPORT Ending March 31, 2011 –

There was discussion regarding taking excess money from congregate meals and moving it to home delivered meals. This will be done after the next statement of award from NEMCSA. Net revenue is over the expenses. Motion by Williams, supported by McCray, to receive and file the financial report ending March 31, 2011. Ayes (6) Six, nays (0) zero. Motion carried

CORRESPONDENCE – Ron Gribb gave McCray a correspondence from Michael Bebe of the IRS regarding the tax program offered at the center. There was a certificate of appreciation enclosed. Motion by McCray, supported by Taylor, to receive and file the certificate and display at the center. Ayes (6) Six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely, to write a letter of thanks on behalf of the board to Ron Gribb and the volunteers of the tax program. Ayes (6) Six, nays (0) zero. Motion carried.

On April 4, 2011 the Board received a letter of resignation from Helen Nolan due to taking a position with the COA. Mahank attended the County board meeting and they accepted her resignation also. Motion by Munsey, supported by Taylor, to receive and file the letter of resignation from Nolan. Ayes (6) Six, nays (0) zero. Motion carried.

REPORTS

A. Director's Report

Director's report was included with the Board packet. They are in the process of changing the commodities pick up procedure. In the past they have assisted with the delivery for any senior who requests it. They have begun to contact seniors to have them pick up their boxes themselves if able. COA will create a policy on who they will deliver to in the future which will be limited to those who are homebound or otherwise unable to pick up the box. Williams and Lovely offered to assist with the pick up. Williams had questions about why it was difficult to find a qualified Administrative Assistant. The Director thought that it was due to the general population's education being lower in Northern Michigan. Mahank stated they needed to get the word out for new Board members. The Director needs to keep the Board posted on budget cuts. Motion by Williams and supported by Lovely to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa brought the new Generations magazine and hand out information regarding the Elder Abuse Conference this September. Lovely inquired about presenters booked at this time. Melissa stated that they had not booked a key note speaker at this time.

C. Area Agency on Aging Advisory Council

Earl Corpe was absent. There was not a meeting last month. There was a meeting held on Monday, April 25, 2011 but Earl was not able to attend.

D. Gazette Advertising – Board members need to look at advertising end dates. Nolan's need to be dispersed among remaining members. Lovely stated that she contacted a few new ones without any luck. She also stated that she would take a few of Nolan's.

OLD BUSINESS

A. COA Millage Renewal – Director Snyder reported she contacted Otsego County COA's retired Director, Arnie Morse to speak about how they handled their millage. Arnie was willing to speak about his past experience. He said that Otsego County's population grew in number and that is why they asked for an increase. There is a need to explain the reason and the value behind the millage money. The COA can not spend millage money or state funds on the campaign. The OCCOA printed black and white newspaper ads and kept the wordage simple. They did community presentations with power points. It needs to be explained why it is on the ballot twice. Word of mouth is key. Snyder stated that she does not have the time to complete all the educational presentations on top of her regular duties while still covering vacant positions and training new employees. McCray stated that he would be willing to hand out information.

There was a Recess from 2:25 pm until 2:38 pm

Decisions were made to make small hand outs with 5-6 one liners with pictures and information regarding HDM and IHS statistics. Mahank stated if the millage does not pass, then the center will close and if proposal two does not pass, then services will be limited if budget cuts continue.

NEW BUSINESS

A. County Audit FY 09-10- Motion by McCray and supported by Taylor to receive and file the County Audit FY 09-10. Ayes (6) six, nays (0) zero. Motion carried.

B. Policy Governance Calendar- Evaluation of Ends:

Mahank asked the Director about End #3 and if she would be completing any surveys for this fiscal year. Time is a big issue and if the Director had an Administrative Assistant than that person would complete them. There are not any complaints at this time. Motion by Taylor and supported by Williams to receive and file the evaluation of ends. Ayes (6) six, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

None.

PUBLIC COMMENT

Barb McCray told the board that the Wii Bowling Travel league will be going to Traverse City to compete in a tournament with 5-6 other teams.

ADJOURNMENT

Motion by Taylor, supported by McCray to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 3:10 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary