

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
July 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:10 p.m. by Chairman Mahank.

Board Members in Attendance: Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, Lynne Ruden, Don Williams and Carol Lovely.

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway and guests.

The Pledge of Allegiance was led by Jack Mahank. Carol Lovely offered a prayer.

AGENDA – Motion by Williams supported by McCray, to approve the agenda. Ayes (7) Seven, Nays (0) zero. Motion Carried.

MINUTES – Munsey asked about the Director's report stating the rummage sale would be held at the American Legion. Director Snyder stated that as of the meeting held on June 22, 2011 that it was at that location and the minutes are correct. It was not until recently that the rummage sale changed locations. Motion by McCray supported by Ruden to approve the minutes for June 22, 2011 board meeting. Ayes (7) Seven, nays (0) zero. Motion carried.

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Net revenue is over the expenses in the amount of \$24,809.90 but the month of June 2011 was in the red \$8,093.85. As of the end of May 2011 it was 39,210, now there is a difference of over \$14,000. The loss of money is due to the adjustments made when NEMCSA repaid the COA for equipment purchased last year. The money will reflect at year end and be a part of the fund balance. Director Snyder thinks the COA will end up alright by the end of the year. Motion by Taylor supported by Munsey to receive and file the financial report ending June 30, 2011. Ayes (7) Seven, nays (0) zero. Motion carried

CORRESPONDENCE – Mahank received two correspondences. One was from Wilfred H. Moshier dated June 23, 2011. It was in regards to non-accessible bussing for the Mackinac Island trip and that the bathrooms were not up to code under the ADA. Motion by McCray supported by Lovely to receive and file the correspondence letter from Mr. Moshier. Further discussion: The Director stated that they used a regular charter bus without a lift as it was less costly. She did get two other quotes for a bus with accessibility, one was \$300 more and the other was an increase of \$1200. The transportation authority is \$35 per hour. She spoke with Mr. Moshier and he stated that he was no longer interested in going on the trip. The matter of the toilet was referred to the Grayling Housing Commission. Director Snyder got specifications on what the requirements for handicap accessible bathrooms should be and the bathroom here was up

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B. NEMCSA/AAA Melissa did not attend the meeting. There was no meeting held in the month of July 2011. She is busy doing financial assessments.

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- A. **COA Millage Renewal** – Director Snyder reported that she sent something to Avalanche to be printed in the Viewpoint section. She included a presentation calendar in the Board packet. Lovely asked to make copies of the letter and will pass it around. The Director still has information cards available.

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- A. **Policy Governance Calendar: Executive Limitations #8 - #10** –

Policy #8: Everyone feels the agency is 100% compliant.

Policy #9: Lovely would like to commend the Director about how active she is in within the community. They feel that everything is 100% compliant.

Policy #10: Board agrees the Director is 100% compliant

Motion by Taylor and supported by Ruden that the Agency is 100% compliant with Policy Governance Calendar: Executive Limitations #8 - #10. Ayes (7) seven, nays (0) zero. Motion carried.

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CORRESPONDENCE – Mahank received two correspondences. One was from Wilfred H. Moshier dated June 23, 2011. It was in regards to non-accessible bussing for the Mackinac Island trip and that the bathrooms were not up to code under the ADA. Motion by McCray supported by Lovely to receive and file the correspondence letter from Mr. Moshier. Further discussion: The Director stated that they used a regular charter bus without a lift as it was less costly. She did get two other quotes for a bus with accessibility, one was \$300 more and the other was an increase of \$1200. The transportation authority is \$35 per hour. She spoke with Mr. Moshier and he stated that he was no longer interested in going on the trip. The matter of the toilet was referred to the Grayling Housing Commission. Director Snyder got specifications on what the requirements for handicap accessible bathrooms should be and the bathroom here was up

to code for the height of the toilet, but not for the radius of the bathroom. It was grandfathered in. Williams indicated that the GHC should fix it since it is their responsibility. GHC is aware of the issue and will be looked at if they have funds to update it in the future. For future trips, the COA should make a statement about any interested people with special needs contacting the Center. The Board would like to send minutes and a letter to Mr. Moshier to show the further discussion about the issues he addressed. The second correspondence was an invitation from NEMCSA dated July 11, 2011 to a RSVP Volunteer Appreciation on August 3, 2011 from 12-2 pm. Helen Nolan and Linda Munsey would be attending.

REPORTS

A. Director's Report

Currently the Director did not have anyone to wear the hotdog costume for the Canoe Race this Saturday. The COA has a food booth that will be open from 9:00 am until 6:00 pm, serving a variety of food. The float will be in the parade. Munsey would like a flyer with brief information about the booth to display at the registration table. Raffle tickets are not done at the printer. The cash prizes are \$250, \$175, and \$75. The tickets will be sold for \$1 for one ticket or \$5 for six tickets. Motion by McCray and supported by Taylor to receive and file the Directors report. Ayes (7) seven, nays (0) zero. Motion carried.

B. NEMCSA/AAA Melissa did not attend the meeting. There was no meeting held in the month of July 2011. She is busy doing financial assessments.

C. Area Agency on Aging Advisory Council

Earl Corpe stated that Crawford was awarded \$7700 from the National Family Caregiver. The legislators have left the budget alone. They are worried about the Medicaid recovery from people's estates upon their death. There is an elder abuse conference on September 14, 2011 in Roscommon. He is planning on attending. Ruden did attend last year and stated that it was very informational. MMAP has new volunteers. Mr. Corpe is interested in possibly becoming a MMAP volunteer. He is currently telling people about Karl Schreiner. Currently there is a proposal out regarding a cut of 70% from domestic funding, including from the Older American's Act at the federal level.

D. Gazette Advertising – Currently the Gazette is operating in the black, but most likely will be in the red if advertising is not renewed. McCray asked for the fax number to Spicy Bob's. The Director will be contacting Save-A-Lot and Ruden will work on the places that are not assigned to anyone.

OLD BUSINESS

- A. **COA Millage Renewal** – Director Snyder reported that she sent something to Avalanche to be printed in the Viewpoint section. She included a presentation calendar in the Board packet. Lovely asked to make copies of the letter and will pass it around. The Director still has information cards available.

NEW BUSINESS

- A. **Policy Governance Calendar: Executive Limitations #8 - #10** –

Policy #8: Everyone feels the agency is 100% compliant.

Policy #9: Lovely would like to commend the Director about how active she is in within the community. They feel that everything is 100% compliant.

Policy #10: Board agrees the Director is 100% compliant

Motion by Taylor and supported by Ruden that the Agency is 100% compliant with Policy Governance Calendar: Executive Limitations #8 - #10. Ayes (7) seven, nays (0) zero. Motion carried.

BOARD MEMBERS COMMENTS/CONCERNS

Lovely wanted to thank Director Snyder about how good of a job she is doing.

PUBLIC COMMENT

It was stated that the public appreciates Director Snyder's hard work.

ADJOURNMENT

Motion by Williams, supported by Munsey to adjourn. Ayes (7) seven, nays (0) zero. Motion carried. Meeting adjourned at 2:30 pm.

Jack Mahank, Chairperson

Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
July 27, 2011 @ Grayling Senior Center

The meeting was called to order at 1:10 p.m. by Chairman Mahank.

Board Members in Attendance: Linda Munsey, Jack Mahank, Howard Taylor, Dean McCray, Lynne Ruden, Don Williams and Carol Lovely.

Board Members Absent: None

Also in Attendance: Director Snyder, Melanie Conway and guests.

The Pledge of Allegiance was led by Jack Mahank. Carol Lovely offered a prayer.

AGENDA –Motion by Williams supported by McCray, to approve the agenda. Ayes (7) Seven, Nays (0) zero. Motion Carried.

MINUTES – Munsey asked about the Director's report stating the rummage sale would be held at the American Legion. Director Snyder stated that as of the meeting held on June 22, 2011 that it was at that location and the minutes are correct. It was not until recently that the rummage sale changed locations. Motion by McCray supported by Ruden to approve the minutes for June 22, 2011 board meeting. Ayes (7) Seven, nays (0) zero. Motion carried.

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