

CRAWFORD COUNTY COMMISSION ON AGING  
Regular Board Meeting  
October 26, 2011 @ Grayling Senior Center

The meeting was called to order at 1:00 p.m. by Chairman Mahank.

**Board Members in Attendance:** Linda Munsey, Jack Mahank, Dean McCray, Lynne Ruden, Don Williams and Howard Taylor.

**Board Members Absent:** Carol Lovely with notice.

**Also in Attendance:** Director Snyder, Melanie Conway and guests.

The Pledge of Allegiance was led by Howard Taylor. Jack Mahank asked for a moment of silence.

**AGENDA** –Motion by McCray supported by Munsey, to approve the agenda. Ayes (6) Six, Nays (0) zero. Motion Carried.

**MINUTES** – Motion by Taylor supported by Ruden to approve the minutes for September 28, 2011 Board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

**FINANCIAL REPORT Ending September 30, 2011** –

Net revenue is over the expenses in the amount of \$6,831.42 at year end. This is not the official year end number. Director Snyder stated that the official year end totals will be presented at next month's meeting, along with October's financials.

Motion by Williams supported by Munsey to receive and file the financial report ending September 30, 2011. Ayes (6) Six, nays (0) zero. Motion carried.

**CORRESPONDENCE** – Letter from Barb Selesky will be addressed on item 10A.

**REPORTS**

**A. Director's Report**

The Director would like to discuss the issue of transportation. The Resurrection Church offered to donate their old bus to the COA. She had the bus inspected and is not in good enough condition for the COA to accept the donation offer. The Wii Bowling team offered to transport themselves. The Director talked to the insurance company about seniors transporting other seniors. She said that she would get a copy of their driver's license and insurance. The drivers would have to contact their insurance to see how passengers are covered. The Wii Bowling team only has two games left and their next season starts in February 2012. Director Snyder then thought about how to handle seniors if she or others were uncomfortable with a certain senior's driving. She didn't want people's feelings to get hurt. The Dial-A-Ride costs \$30/hour and there is no wiggle room on the price. The Director could work with Julee Dean to see if there are grants to cover expenses for activity transportation costs, but those would be more of a one-time deal versus year to year. Ruden brought up the idea of making them have a chauffer's license and to make sure that people know about the risk of

transporting one another. McCray said that making sure they have insurance is enough. Taylor mentioned that he knew where there was a handicap accessible bus was for sale and would check into it. The bus would be County owned and would be part of their motor pool. Director Snyder would rather have volunteers drive and did not want the COA staff driving if possible. Mahank asked to have Director Snyder request that the insurance company put something in writing about the insurance being alright. Munsey mentioned about the possibility of checking into police confiscated vehicles. It would be used for more than just Wii Bowling, including trips and medical transportation.

Motion by Ruden and supported by Munsey to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

**B. NEMCSA/AAA** No Business for NEMCSA. Mahank reported that Michigan will ease their talk about budget cuts, but the federal government has not redone the Older Americans Act.

**C. Area Agency on Aging Advisory Council**

Earl Corpe reported that they had a meeting on October 24<sup>th</sup> and there has been an 117% change in Crawford County's population between 1970-2010 and suggested that services need to be promoted more. He learned during the September meeting that Wayne State University is offering free legal assistance to veterans and will research this a little more. Earl recommends that Barb Selesky be reappointed to her position. Ruden mentioned that a card should be created with important phone numbers for seniors in Crawford County.

**D. Gazette Advertising:** After printing the November gazettes it will be in the red by \$356. The Board members are currently working on new advertising. Mahank asked the Director when the new format was going to be produced and she informed him that it was on her list to get done.

**OLD BUSINESS** - There was no old business to discuss.

**NEW BUSINESS**

**A: Reappointment to Northeast Michigan Regional Council on Aging:**

Mahank received a letter from Barb Selesky dated October 24, 2011 stating that the AAA had informed her that her current term was up. She would like to be reappointed. Motion by Taylor, supported by Williams to reappoint Barb Selesky to the Northeast Michigan Regional Council on Aging. Ayes (6) six, nays (0) zero. Motion carried.

**B: Satisfaction Surveys:** This does not require much comment. The Director will do a summary report and compare this year to last year. It was found that In Home Service clients do not have internet/email. This might be because of lower income. It was found that seniors get most of their information from the Gazette and/or Avalanche. The Gazette advertising can be found online or emailed to people. Motion by McCray and supported by Ruden to receive and file the satisfaction surveys. Ayes (6) six, nays (0) zero. Motion carried. Munsey will take the survey to the County Commissioners.

**C: Code of Conduct:** Director Snyder mentioned certain questions that arose during research of the new code of conduct. It was suggested that it should focus more on behavior because other policies cover other things. Mahank asked if GHC had a policy covering this issue. The Director stated that she did not know but did not think there was. On average there is an issue about once a month. It was stated that the Director should coordinate with GHC and that the discipline should be left the way that it is in the draft copy. If the person is a tenant then GHC should handle the situation and if the person is a participant, than Director Snyder should handle it. The new draft copy should be looked at by the County Prosecutor for his approval and will be included in next month's board packet.

**D: Visioning for Fund Balance:** Director Snyder showed a PowerPoint presentation. The parking issue needs to be discussed with GHC and the City to see if something can be done now regardless of future COA plans. The current building is not big enough for GHC and the COA currently. This does not include expansion of services by either agency. There may be reluctance on the part of GHC to spend money on parking/building issues for the COA, especially if it does not solve the problem long term. Money may not want to be invested if the COA plans to move. Some felt a discussion should occur with GHC again to see what could be done about expansion of space.

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**BOARD MEMBERS COMMENTS/CONCERNS** No comments.

**PUBLIC COMMENT** No comments.

**ADJOURNMENT**

Motion by Taylor, supported by Munsey to adjourn. Ayes (6) Six, nays (0) zero. Motion carried. Meeting adjourned at 4:05 pm.

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Jack Mahank, Chairperson

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Natalie Chick, Recording Secretary

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**BOARD MEMBERS COMMENTS/CONCERNS** No comments.

**PUBLIC COMMENT** No comments.

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**BOARD MEMBERS COMMENTS/CONCERNS** No comments.

**PUBLIC COMMENT** No comments.

**ADJOURNMENT**

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transporting one another. McCray said that making sure they have insurance is enough. Taylor mentioned that he knew where there was a handicap accessible bus was for sale and would check into it. The bus would be County owned and would be part of their motor pool. Director Snyder would rather have volunteers drive and did not want the COA staff driving if possible. Mahank asked to have Director Snyder request that the insurance company put something in writing about the insurance being alright. Munsey mentioned about the possibility of checking into police confiscated vehicles. It would be used for more than just Wii Bowling, including trips and medical transportation.

Motion by Ruden and supported by Munsey to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

**B. NEMCSA/AAA** No Business for NEMCSA. Mahank reported that Michigan will ease their talk about budget cuts, but the federal government has not redone the Older Americans Act.

**C. Area Agency on Aging Advisory Council**

Earl Corpe reported that they had a meeting on October 24<sup>th</sup> and there has been an 117% change in Crawford County's population between 1970-2010 and suggested that services need to be promoted more. He learned during the September meeting that Wayne State University is offering free legal assistance to veterans and will research this a little more. Earl recommends that Barb Selesky be reappointed to her position. Ruden mentioned that a card should be created with important phone numbers for seniors in Crawford County.

**D. Gazette Advertising:** After printing the November gazettes it will be in the red by \$356. The Board members are currently working on new advertising. Mahank asked the Director when the new format was going to be produced and she informed him that it was on her list to get done.

**OLD BUSINESS** - There was no old business to discuss.

**NEW BUSINESS**

**A: Reappointment to Northeast Michigan Regional Council on Aging:**

Mahank received a letter from Barb Selesky dated October 24, 2011 stating that the AAA had informed her that her current term was up. She would like to be reappointed. Motion by Taylor, supported by Williams to reappoint Barb Selesky to the Northeast Michigan Regional Council on Aging. Ayes (6) six, nays (0) zero. Motion carried.

**B: Satisfaction Surveys:** This does not require much comment. The Director will do a summary report and compare this year to last year. It was found that In Home Service clients do not have internet/email. This might be because of lower income. It was found that seniors get most of their information from the Gazette and/or Avalanche. The Gazette advertising can be found online or emailed to people. Motion by McCray and supported by Ruden to receive and file the satisfaction surveys. Ayes (6) six, nays (0) zero. Motion carried. Munsey will take the survey to the County Commissioners.

**C: Code of Conduct:** Director Snyder mentioned certain questions that arose during research of the new code of conduct. It was suggested that it should focus more on behavior because other policies cover other things. Mahank asked if GHC had a policy covering this issue. The Director stated that she did not know but did not think there was. On average there is an issue about once a month. It was stated that the Director should coordinate with GHC and that the discipline should be left the way that it is in the draft copy. If the person is a tenant then GHC should handle the situation and if the person is a participant, than Director Snyder should handle it. The new draft copy should be looked at by the County Prosecutor for his approval and will be included in next month's board packet.

**D: Visioning for Fund Balance:** Director Snyder showed a PowerPoint presentation. The parking issue needs to be discussed with GHC and the City to see if something can be done now regardless of future COA plans. The current building is not big enough for GHC and the COA currently. This does not include expansion of services by either agency. There may be reluctance on the part of GHC to spend money on parking/building issues for the COA, especially if it does not solve the problem long term. Money may not want to be invested if the COA plans to move. Some felt a discussion should occur with GHC again to see what could be done about expansion of space.

There was a discussion about how to pay for a new building. Bonding would not be the only option. Grants could be sought along with a capital campaign. There also may be some financial advantages to partnering with other entities.

It was the Director's opinion that long term; the current building will not work. Most Board members stated that the Director is on the right track. Some felt the Fish Hatchery was still a good option for relocation, but the Director did not think it should be pursued due to the negative campaign last time. Some discussion has occurred regarding the development of the old Bear Archery property. A focus group of the community should be done to see what people want to see happen for the COA. It was proposed to have one of the County Commissioners meetings at the COA and have a tour of the current building along with the PowerPoint presentation.

**BOARD MEMBERS COMMENTS/CONCERNS** No comments.

**PUBLIC COMMENT** No comments.

**ADJOURNMENT**

Motion by Taylor, supported by Munsey to adjourn. Ayes (6) Six, nays (0) zero. Motion carried. Meeting adjourned at 4:05 pm.

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Jack Mahank, Chairperson

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Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING  
Regular Board Meeting  
October 26, 2011 @ Grayling Senior Center

The meeting was called to order at 1:00 p.m. by Chairman Mahank.

**Board Members in Attendance:** Linda Munsey, Jack Mahank, Dean McCray, Lynne Ruden, Don Williams and Howard Taylor.

**Board Members Absent:** Carol Lovely with notice.

**Also in Attendance:** Director Snyder, Melanie Conway and guests.

The Pledge of Allegiance was led by Howard Taylor. Jack Mahank asked for a moment of silence.

**AGENDA** –Motion by McCray supported by Munsey, to approve the agenda. Ayes (6) Six, Nays (0) zero. Motion Carried.

**MINUTES** – Motion by Taylor supported by Ruden to approve the minutes for September 28, 2011 Board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

**FINANCIAL REPORT Ending September 30, 2011** –

Net revenue is over the expenses in the amount of \$6,831.42 at year end. This is not the official year end number. Director Snyder stated that the official year end totals will be presented at next month's meeting, along with October's financials.

Motion by Williams supported by Munsey to receive and file the financial report ending September 30, 2011. Ayes (6) Six, nays (0) zero. Motion carried.

**CORRESPONDENCE** – Letter from Barb Selesky will be addressed on item 10A.

**REPORTS**

**A. Director's Report**

The Director would like to discuss the issue of transportation. The Resurrection Church offered to donate their old bus to the COA. She had the bus inspected and is not in good enough condition for the COA to accept the donation offer. The Wii Bowling team offered to transport themselves. The Director talked to the insurance company about seniors transporting other seniors. She said that she would get a copy of their driver's license and insurance. The drivers would have to contact their insurance to see how passengers are covered. The Wii Bowling team only has two games left and their next season starts in February 2012. Director Snyder then thought about how to handle seniors if she or others were uncomfortable with a certain senior's driving. She didn't want people's feelings to get hurt. The Dial-A-Ride costs \$30/hour and there is no wiggle room on the price. The Director could work with Julee Dean to see if there are grants to cover expenses for activity transportation costs, but those would be more of a one-time deal versus year to year. Ruden brought up the idea of making them have a chauffer's license and to make sure that people know about the risk of



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Motion by Ruden and supported by Munsey to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

**B. NEMCSA/AAA** No Business for NEMCSA. Mahank reported that Michigan will ease their talk about budget cuts, but the federal government has not redone the Older Americans Act.

**C. Area Agency on Aging Advisory Council**

Earl Corpe reported that they had a meeting on October 24<sup>th</sup> and there has been an 117% change in Crawford County's population between 1970-2010 and suggested that services need to be promoted more. He learned during the September meeting that Wayne State University is offering free legal assistance to veterans and will research this a little more. Earl recommends that Barb Selesky be reappointed to her position. Ruden mentioned that a card should be created with important phone numbers for seniors in Crawford County.

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**OLD BUSINESS** - There was no old business to discuss.

**NEW BUSINESS**

**A: Reappointment to Northeast Michigan Regional Council on Aging:**

Mahank received a letter from Barb Selesky dated October 24, 2011 stating that the AAA had informed her that her current term was up. She would like to be reappointed. Motion by Taylor, supported by Williams to reappoint Barb Selesky to the Northeast Michigan Regional Council on Aging. Ayes (6) six, nays (0) zero. Motion carried.

**B: Satisfaction Surveys:** This does not require much comment. The Director will do a summary report and compare this year to last year. It was found that In Home Service clients do not have internet/email. This might be because of lower income. It was found that seniors get most of their information from the Gazette and/or Avalanche. The Gazette advertising can be found online or emailed to people. Motion by McCray and supported by Ruden to receive and file the satisfaction surveys. Ayes (6) six, nays (0) zero. Motion carried. Munsey will take the survey to the County Commissioners.

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**BOARD MEMBERS COMMENTS/CONCERNS** No comments.

**PUBLIC COMMENT** No comments.

**ADJOURNMENT**

Motion by Taylor, supported by Munsey to adjourn. Ayes (6) Six, nays (0) zero. Motion carried. Meeting adjourned at 4:05 pm.

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Jack Mahank, Chairperson

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Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING  
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The meeting was called to order at 1:00 p.m. by Chairman Mahank.

**Board Members in Attendance:** Linda Munsey, Jack Mahank, Dean McCray, Lynne Ruden, Don Williams and Howard Taylor.

**Board Members Absent:** Carol Lovely with notice.

**Also in Attendance:** Director Snyder, Melanie Conway and guests.

The Pledge of Allegiance was led by Howard Taylor. Jack Mahank asked for a moment of silence.

**AGENDA** –Motion by McCray supported by Munsey, to approve the agenda. Ayes (6) Six, Nays (0) zero. Motion Carried.

**MINUTES** – Motion by Taylor supported by Ruden to approve the minutes for September 28, 2011 Board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

**FINANCIAL REPORT Ending September 30, 2011** –

Net revenue is over the expenses in the amount of \$6,831.42 at year end. This is not the official year end number. Director Snyder stated that the official year end totals will be presented at next month's meeting, along with October's financials.

Motion by Williams supported by Munsey to receive and file the financial report ending September 30, 2011. Ayes (6) Six, nays (0) zero. Motion carried.

**CORRESPONDENCE** – Letter from Barb Selesky will be addressed on item 10A.

**REPORTS**

**A. Director's Report**

The Director would like to discuss the issue of transportation. The Resurrection Church offered to donate their old bus to the COA. She had the bus inspected and is not in good enough condition for the COA to accept the donation offer. The Wii Bowling team offered to transport themselves. The Director talked to the insurance company about seniors transporting other seniors. She said that she would get a copy of their driver's license and insurance. The drivers would have to contact their insurance to see how passengers are covered. The Wii Bowling team only has two games left and their next season starts in February 2012. Director Snyder then thought about how to handle seniors if she or others were uncomfortable with a certain senior's driving. She didn't want people's feelings to get hurt. The Dial-A-Ride costs \$30/hour and there is no wiggle room on the price. The Director could work with Julee Dean to see if there are grants to cover expenses for activity transportation costs, but those would be more of a one-time deal versus year to year. Ruden brought up the idea of making them have a chauffer's license and to make sure that people know about the risk of

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Motion by Ruden and supported by Munsey to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

**B. NEMCSA/AAA** No Business for NEMCSA. Mahank reported that Michigan will ease their talk about budget cuts, but the federal government has not redone the Older Americans Act.

**C. Area Agency on Aging Advisory Council**

Earl Corpe reported that they had a meeting on October 24<sup>th</sup> and there has been an 117% change in Crawford County's population between 1970-2010 and suggested that services need to be promoted more. He learned during the September meeting that Wayne State University is offering free legal assistance to veterans and will research this a little more. Earl recommends that Barb Selesky be reappointed to her position. Ruden mentioned that a card should be created with important phone numbers for seniors in Crawford County.

**D. Gazette Advertising:** After printing the November gazettes it will be in the red by \$356. The Board members are currently working on new advertising. Mahank asked the Director when the new format was going to be produced and she informed him that it was on her list to get done.

**OLD BUSINESS** - There was no old business to discuss.

**NEW BUSINESS**

**A: Reappointment to Northeast Michigan Regional Council on Aging:**

Mahank received a letter from Barb Selesky dated October 24, 2011 stating that the AAA had informed her that her current term was up. She would like to be reappointed. Motion by Taylor, supported by Williams to reappoint Barb Selesky to the Northeast Michigan Regional Council on Aging. Ayes (6) six, nays (0) zero. Motion carried.

**B: Satisfaction Surveys:** This does not require much comment. The Director will do a summary report and compare this year to last year. It was found that In Home Service clients do not have internet/email. This might be because of lower income. It was found that seniors get most of their information from the Gazette and/or Avalanche. The Gazette advertising can be found online or emailed to people. Motion by McCray and supported by Ruden to receive and file the satisfaction surveys. Ayes (6) six, nays (0) zero. Motion carried. Munsey will take the survey to the County Commissioners.

**C: Code of Conduct:** Director Snyder mentioned certain questions that arose during research of the new code of conduct. It was suggested that it should focus more on behavior because other policies cover other things. Mahank asked if GHC had a policy covering this issue. The Director stated that she did not know but did not think there was. On average there is an issue about once a month. It was stated that the Director should coordinate with GHC and that the discipline should be left the way that it is in the draft copy. If the person is a tenant then GHC should handle the situation and if the person is a participant, than Director Snyder should handle it. The new draft copy should be looked at by the County Prosecutor for his approval and will be included in next month's board packet.

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**BOARD MEMBERS COMMENTS/CONCERNS** No comments.

**PUBLIC COMMENT** No comments.

**ADJOURNMENT**

Motion by Taylor, supported by Munsey to adjourn. Ayes (6) Six, nays (0) zero. Motion carried. Meeting adjourned at 4:05 pm.

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Jack Mahank, Chairperson

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Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING  
Regular Board Meeting  
October 26, 2011 @ Grayling Senior Center

The meeting was called to order at 1:00 p.m. by Chairman Mahank.

**Board Members in Attendance:** Linda Munsey, Jack Mahank, Dean McCray, Lynne Ruden, Don Williams and Howard Taylor.

**Board Members Absent:** Carol Lovely with notice.

**Also in Attendance:** Director Snyder, Melanie Conway and guests.

The Pledge of Allegiance was led by Howard Taylor. Jack Mahank asked for a moment of silence.

**AGENDA** –Motion by McCray supported by Munsey, to approve the agenda. Ayes (6) Six, Nays (0) zero. Motion Carried.

**MINUTES** – Motion by Taylor supported by Ruden to approve the minutes for September 28, 2011 Board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

**FINANCIAL REPORT Ending September 30, 2011** –

Net revenue is over the expenses in the amount of \$6,831.42 at year end. This is not the official year end number. Director Snyder stated that the official year end totals will be presented at next month's meeting, along with October's financials.

Motion by Williams supported by Munsey to receive and file the financial report ending September 30, 2011. Ayes (6) Six, nays (0) zero. Motion carried.

**CORRESPONDENCE** – Letter from Barb Selesky will be addressed on item 10A.

**REPORTS**

**A. Director's Report**

The Director would like to discuss the issue of transportation. The Resurrection Church offered to donate their old bus to the COA. She had the bus inspected and is not in good enough condition for the COA to accept the donation offer. The Wii Bowling team offered to transport themselves. The Director talked to the insurance company about seniors transporting other seniors. She said that she would get a copy of their driver's license and insurance. The drivers would have to contact their insurance to see how passengers are covered. The Wii Bowling team only has two games left and their next season starts in February 2012. Director Snyder then thought about how to handle seniors if she or others were uncomfortable with a certain senior's driving. She didn't want people's feelings to get hurt. The Dial-A-Ride costs \$30/hour and there is no wiggle room on the price. The Director could work with Julee Dean to see if there are grants to cover expenses for activity transportation costs, but those would be more of a one-time deal versus year to year. Ruden brought up the idea of making them have a chauffer's license and to make sure that people know about the risk of

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Motion by Ruden and supported by Munsey to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

**B. NEMCSA/AAA** No Business for NEMCSA. Mahank reported that Michigan will ease their talk about budget cuts, but the federal government has not redone the Older Americans Act.

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**NEW BUSINESS**

**A: Reappointment to Northeast Michigan Regional Council on Aging:**

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**BOARD MEMBERS COMMENTS/CONCERNS** No comments.

**PUBLIC COMMENT** No comments.

**ADJOURNMENT**

Motion by Taylor, supported by Munsey to adjourn. Ayes (6) Six, nays (0) zero. Motion carried. Meeting adjourned at 4:05 pm.

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The Pledge of Allegiance was led by Howard Taylor. Jack Mahank asked for a moment of silence.

**AGENDA** –Motion by McCray supported by Munsey, to approve the agenda. Ayes (6) Six, Nays (0) zero. Motion Carried.

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Motion by Williams supported by Munsey to receive and file the financial report ending September 30, 2011. Ayes (6) Six, nays (0) zero. Motion carried.

**CORRESPONDENCE** – Letter from Barb Selesky will be addressed on item 10A.

**REPORTS**

**A. Director's Report**

The Director would like to discuss the issue of transportation. The Resurrection Church offered to donate their old bus to the COA. She had the bus inspected and is not in good enough condition for the COA to accept the donation offer. The Wii Bowling team offered to transport themselves. The Director talked to the insurance company about seniors transporting other seniors. She said that she would get a copy of their driver's license and insurance. The drivers would have to contact their insurance to see how passengers are covered. The Wii Bowling team only has two games left and their next season starts in February 2012. Director Snyder then thought about how to handle seniors if she or others were uncomfortable with a certain senior's driving. She didn't want people's feelings to get hurt. The Dial-A-Ride costs \$30/hour and there is no wiggle room on the price. The Director could work with Julee Dean to see if there are grants to cover expenses for activity transportation costs, but those would be more of a one-time deal versus year to year. Ruden brought up the idea of making them have a chauffer's license and to make sure that people know about the risk of

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**NEW BUSINESS**

**A: Reappointment to Northeast Michigan Regional Council on Aging:**

Mahank received a letter from Barb Selesky dated October 24, 2011 stating that the AAA had informed her that her current term was up. She would like to be reappointed. Motion by Taylor, supported by Williams to reappoint Barb Selesky to the Northeast Michigan Regional Council on Aging. Ayes (6) six, nays (0) zero. Motion carried.

**B: Satisfaction Surveys:** This does not require much comment. The Director will do a summary report and compare this year to last year. It was found that In Home Service clients do not have internet/email. This might be because of lower income. It was found that seniors get most of their information from the Gazette and/or Avalanche. The Gazette advertising can be found online or emailed to people. Motion by McCray and supported by Ruden to receive and file the satisfaction surveys. Ayes (6) six, nays (0) zero. Motion carried. Munsey will take the survey to the County Commissioners.

**C: Code of Conduct:** Director Snyder mentioned certain questions that arose during research of the new code of conduct. It was suggested that it should focus more on behavior because other policies cover other things. Mahank asked if GHC had a policy covering this issue. The Director stated that she did not know but did not think there was. On average there is an issue about once a month. It was stated that the Director should coordinate with GHC and that the discipline should be left the way that it is in the draft copy. If the person is a tenant then GHC should handle the situation and if the person is a participant, than Director Snyder should handle it. The new draft copy should be looked at by the County Prosecutor for his approval and will be included in next month's board packet.

**D: Visioning for Fund Balance:** Director Snyder showed a PowerPoint presentation. The parking issue needs to be discussed with GHC and the City to see if something can be done now regardless of future COA plans. The current building is not big enough for GHC and the COA currently. This does not include expansion of services by either agency. There may be reluctance on the part of GHC to spend money on parking/building issues for the COA, especially if it does not solve the problem long term. Money may not want to be invested if the COA plans to move. Some felt a discussion should occur with GHC again to see what could be done about expansion of space.

There was a discussion about how to pay for a new building. Bonding would not be the only option. Grants could be sought along with a capital campaign. There also may be some financial advantages to partnering with other entities.

It was the Director's opinion that long term; the current building will not work. Most Board members stated that the Director is on the right track. Some felt the Fish Hatchery was still a good option for relocation, but the Director did not think it should be pursued due to the negative campaign last time. Some discussion has occurred regarding the development of the old Bear Archery property. A focus group of the community should be done to see what people want to see happen for the COA. It was proposed to have one of the County Commissioners meetings at the COA and have a tour of the current building along with the PowerPoint presentation.

**BOARD MEMBERS COMMENTS/CONCERNS** No comments.

**PUBLIC COMMENT** No comments.

**ADJOURNMENT**

Motion by Taylor, supported by Munsey to adjourn. Ayes (6) Six, nays (0) zero. Motion carried. Meeting adjourned at 4:05 pm.

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Jack Mahank, Chairperson

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Natalie Chick, Recording Secretary

CRAWFORD COUNTY COMMISSION ON AGING  
Regular Board Meeting  
October 26, 2011 @ Grayling Senior Center

The meeting was called to order at 1:00 p.m. by Chairman Mahank.

**Board Members in Attendance:** Linda Munsey, Jack Mahank, Dean McCray, Lynne Ruden, Don Williams and Howard Taylor.

**Board Members Absent:** Carol Lovely with notice.

**Also in Attendance:** Director Snyder, Melanie Conway and guests.

The Pledge of Allegiance was led by Howard Taylor. Jack Mahank asked for a moment of silence.

**AGENDA** –Motion by McCray supported by Munsey, to approve the agenda. Ayes (6) Six, Nays (0) zero. Motion Carried.

**MINUTES** – Motion by Taylor supported by Ruden to approve the minutes for September 28, 2011 Board meeting. Ayes (6) Six, nays (0) zero. Motion carried.

**FINANCIAL REPORT Ending September 30, 2011** –

Net revenue is over the expenses in the amount of \$6,831.42 at year end. This is not the official year end number. Director Snyder stated that the official year end totals will be presented at next month's meeting, along with October's financials.

Motion by Williams supported by Munsey to receive and file the financial report ending September 30, 2011. Ayes (6) Six, nays (0) zero. Motion carried.

**CORRESPONDENCE** – Letter from Barb Selesky will be addressed on item 10A.

**REPORTS**

**A. Director's Report**

The Director would like to discuss the issue of transportation. The Resurrection Church offered to donate their old bus to the COA. She had the bus inspected and is not in good enough condition for the COA to accept the donation offer. The Wii Bowling team offered to transport themselves. The Director talked to the insurance company about seniors transporting other seniors. She said that she would get a copy of their driver's license and insurance. The drivers would have to contact their insurance to see how passengers are covered. The Wii Bowling team only has two games left and their next season starts in February 2012. Director Snyder then thought about how to handle seniors if she or others were uncomfortable with a certain senior's driving. She didn't want people's feelings to get hurt. The Dial-A-Ride costs \$30/hour and there is no wiggle room on the price. The Director could work with Julee Dean to see if there are grants to cover expenses for activity transportation costs, but those would be more of a one-time deal versus year to year. Ruden brought up the idea of making them have a chauffer's license and to make sure that people know about the risk of

transporting one another. McCray said that making sure they have insurance is enough. Taylor mentioned that he knew where there was a handicap accessible bus was for sale and would check into it. The bus would be County owned and would be part of their motor pool. Director Snyder would rather have volunteers drive and did not want the COA staff driving if possible. Mahank asked to have Director Snyder request that the insurance company put something in writing about the insurance being alright. Munsey mentioned about the possibility of checking into police confiscated vehicles. It would be used for more than just Wii Bowling, including trips and medical transportation.

Motion by Ruden and supported by Munsey to receive and file the Directors report. Ayes (6) six, nays (0) zero. Motion carried.

**B. NEMCSA/AAA** No Business for NEMCSA. Mahank reported that Michigan will ease their talk about budget cuts, but the federal government has not redone the Older Americans Act.

**C. Area Agency on Aging Advisory Council**

Earl Corpe reported that they had a meeting on October 24<sup>th</sup> and there has been an 117% change in Crawford County's population between 1970-2010 and suggested that services need to be promoted more. He learned during the September meeting that Wayne State University is offering free legal assistance to veterans and will research this a little more. Earl recommends that Barb Selesky be reappointed to her position. Ruden mentioned that a card should be created with important phone numbers for seniors in Crawford County.

**D. Gazette Advertising:** After printing the November gazettes it will be in the red by \$356. The Board members are currently working on new advertising. Mahank asked the Director when the new format was going to be produced and she informed him that it was on her list to get done.

**OLD BUSINESS** - There was no old business to discuss.

**NEW BUSINESS**

**A: Reappointment to Northeast Michigan Regional Council on Aging:**

Mahank received a letter from Barb Selesky dated October 24, 2011 stating that the AAA had informed her that her current term was up. She would like to be reappointed. Motion by Taylor, supported by Williams to reappoint Barb Selesky to the Northeast Michigan Regional Council on Aging. Ayes (6) six, nays (0) zero. Motion carried.

**B: Satisfaction Surveys:** This does not require much comment. The Director will do a summary report and compare this year to last year. It was found that In Home Service clients do not have internet/email. This might be because of lower income. It was found that seniors get most of their information from the Gazette and/or Avalanche. The Gazette advertising can be found online or emailed to people. Motion by McCray and supported by Ruden to receive and file the satisfaction surveys. Ayes (6) six, nays (0) zero. Motion carried. Munsey will take the survey to the County Commissioners.

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**BOARD MEMBERS COMMENTS/CONCERNS** No comments.

**PUBLIC COMMENT** No comments.

**ADJOURNMENT**

Motion by Taylor, supported by Munsey to adjourn. Ayes (6) Six, nays (0) zero. Motion carried. Meeting adjourned at 4:05 pm.

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