

CRAWFORD COUNTY COMMISSION ON AGING
Regular Board Meeting
May 23, 2012 @ Crawford County Commission on Aging

The meeting was called to order at 8:34 a.m. by Chairman Mahank.

Board Members in Attendance: Carol Lovely, Linda Munsey, Jack Mahank, Dean McCray, and Don Williams.

Board Members Absent: Howard Taylor

Also in Attendance: Alice Snyder, Melanie Conway, Chris Davis, Laurel Marshall and Yvette Smigelski.

The Pledge of Allegiance was led by Don Williams. A prayer was said by Lynne Ruden.

AGENDA: Motion by Williams supported by McCray, to approve the agenda. Ayes (6) six, nays (0) zero. Motion Carried.

MINUTES: Motion by Ruden, supported by Lovely to approve the minutes for March 28, 2012 Board Meeting. Ayes (6) six, nays (0) zero. Motion carried. Motion by McCray, supported by Lovely to approve the minutes for April 25, 2012. Ayes (6) six, nays (0) zero. Motion carried.

FINANCIAL REPORT ENDING APRIL 30, 2012: The budget is currently in the black \$37,875.80. Director Snyder noted the volunteer coordinator and administrative assistant positions are still vacant at this time. Discussion regarding Home Delivered Meals Program. Director Snyder noted the Home Delivered Meal Program is \$25,000 to \$37,000 in deficit annually and is currently at 82% of units achieved for this fiscal year. Motion by McCray, supported by Ruden to receive and file the financial report ending April 30, 2012. Ayes (6) six, nays (0) zero. Motion carried.

CORRESPONDENCE: Letter received from the COA Pool Players regarding lack of space and the need to move the weekly Thursday pool game to the Eagles Club. Munsey reported the County Commissioners support COA building relocation and directed the COA to locate options. Discussion ensued regarding COA priorities. Current top priority as discussed at previous board meeting is technology upgrades which will free up staff time. Director Snyder commented that her next priority is likely the private fee for service Homemaking program as it would create a revenue stream. Lovely suggested getting seniors support for a new building. McCray voiced his support to reprioritize so the building was on top. Mahank sees the County Commissioners as responsible for locating a new building. Director Snyder will continue to try and work on the building issue as time allows, but will continue to focus on technology upgrades as the top priority. Motion by McCray, supported by Ruden to receive and file the Pool League letter. Ayes (6) six, nays (0) zero. Motion carried.

REPORTS

- A. **Director's Report:** Discussion regarding COA trip attendance. Decisions regarding locations based on a survey of area seniors.

Board members moved to the front of the room to observe a demo by Director Snyder of the My Senior Center software. Cost is \$12,000 which includes training and lifetime support. The annual fee is \$1,800 which includes upgrades.

Motion by McCray, supported by Ruden to receive and file the Director's report. Ayes (6) six, nays (0) zero. Motion carried.

- B. **NEMCSA/AAA:** Chairman Mahank reported that NEMCSA had their fiscal and compliance audit for the year. The Senior Companion Recognition Dinner is June 12, 2012 in Alpena. Discussion regarding criteria for Senior Companions.
- C. **Area Agency on Aging Advisory Council:** Earl Corpe reported that the Nursing Facilities Transitions Initiative (NFTI) program is in jeopardy and is currently before the legislature for approval. The Older Michiganiaan's Day is June 20, 2012 in Lansing. Currently, eight people will be attending. Rhonda Powell is the new OSA Deputy Director. An online statewide assessment of older adults is being planned. Director Snyder will provide the internet link to the community once it is available. Michigan Public Service Commission held a public hearing about the potential cut in funding for the low income energy assistance program.
- D. **Gazette Advertising:** Director Snyder noted the Gazette advertising is \$800.00 in the red. Discussion about potential advertisers. Lovely will follow up with the Eagles and the Country Club. McCray noted World of Floors is unable to advertise due to financial constraints. COA board will call back in one year. AAA Michigan will receive call back March 1, 2013. Chairman Mahank and McCray will follow up with Bloomquist & Associates.

OLD BUSINESS

- A. **COA Board Meeting Date, Time & Location:** Fourth Wednesday of each month is a conflict due to GHC monthly meeting. Motion by Munsey, supported by Williams to change the COA Board Meetings to the 4th Tuesday of each month at 9:00am at the COA. Ayes (6) six, Nays (0) zero. Motion carried. Next meeting will be June 26, 2012 at 9:00am.
- B. **Policy Governance End #4:** Director Snyder changed the census data to read 2010 in End #2 and made suggested revisions to End #4. Motion by McCray, supported by Ruden to approve the suggested revisions for End #2 and End #4 in the policy. Ayes (6) six, Nays (0) zero. Motion carried.

NEW BUSINESS

- A. **Region 9 AAA Annual Implementation Plan:** Motion by Lovely, supported by Williams that the COA Board has reviewed the Region 9 AAA Annual Implementation Plan and found it acceptable. Ayes (6) six, Nays (0) zero. Motion carried.

- B. Union Negotiations:** Director Snyder would like a member of the COA Board to serve on the negotiation committee. Motion by Williams, supported by Lovely to designate Chairman Mahank as the COA Board representative to attend the union negotiation meetings. Lovely will observe to gain expertise. Ayes (6) six, Nays (0) zero. Motion carried.
- C. Evaluation of Contingency and Building Fund Balances:** Director Snyder asked that this item be tabled to the next COA Board Meeting due to being short on time.
- D. Policy Governance Calendar-Vision, Mission, Values:** Chairman reviewed the Crawford County COA Vision, Mission and Value Statements. Motion by Munsey, supported by Ruden to approve the existing wording of the COA Vision, Mission and Values statement. Ayes (6) six, Nays (0). Motion approved.

BOARD MEMBERS COMMENTS/CONCERNS: Lovely noted that she will be completing her Bachelor's Degree in Nursing.

PUBLIC COMMENT: Yvette Smigelski reported that Barb Selesky accepted the Michigan Senior Advocates Council (MSAC) position.

ADJOURNMENT: Motion by Lovely, supported by Munsey to adjourn. Ayes (6) six, nays (0) zero. Motion carried. Meeting adjourned at 9:53am.

Jack Mahank, Chairperson

Laurel Marshall, Recording Secretary